Mission To Provide People With Opportunities To Build a Better Future

COEPD BA Exposure (Blogs & Forums)

- Guidelines to follow

Introduction

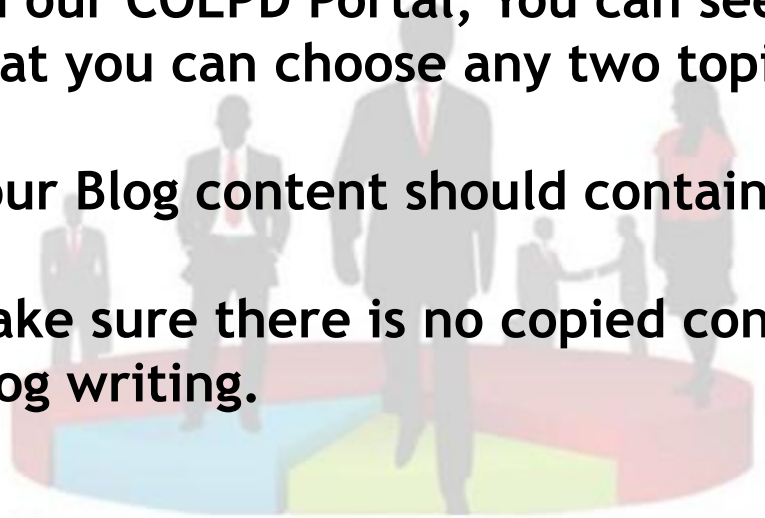
- ✓ Once you join a company as a Business Analyst you may be required to access Forums & Blogs to get some information or share some challenges of your concerning products or process.
- ✓ In this context you should understand about forums & blogs.
- ✓ Most of the forum serve as solution platforms for many challenges which you will face on job place.

Present Tasks

- ✓ As a Part of the Nurturing Process, you have to write 2 Blogs and has to Participate in 20 Forums.

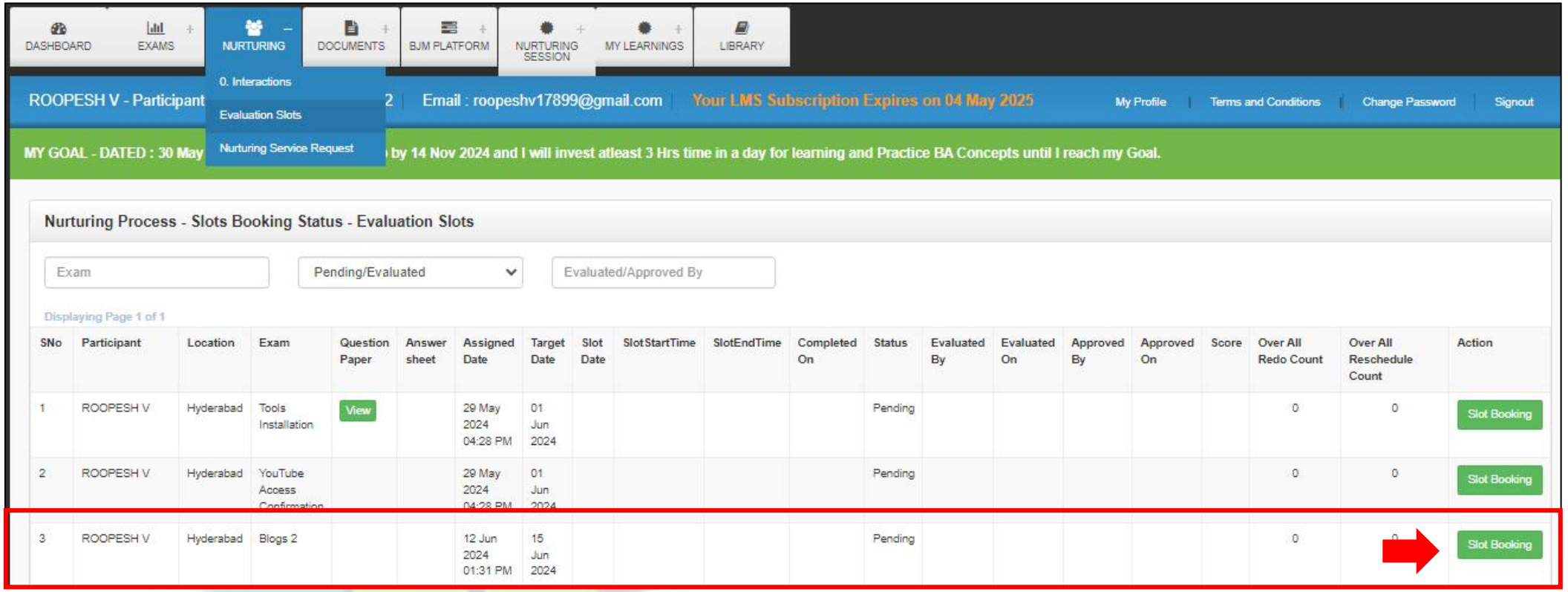
Guidelines to work on blogs:

- ✓ In our COEPD Portal, You can see some blog questions are already assigned, In that you can choose any two topics and should write the answer there itself.
- ✓ Your Blog content should contain 500-800 words and it should be 80% unique.
- ✓ Make sure there is no copied content from any website or from any books in this blog writing.

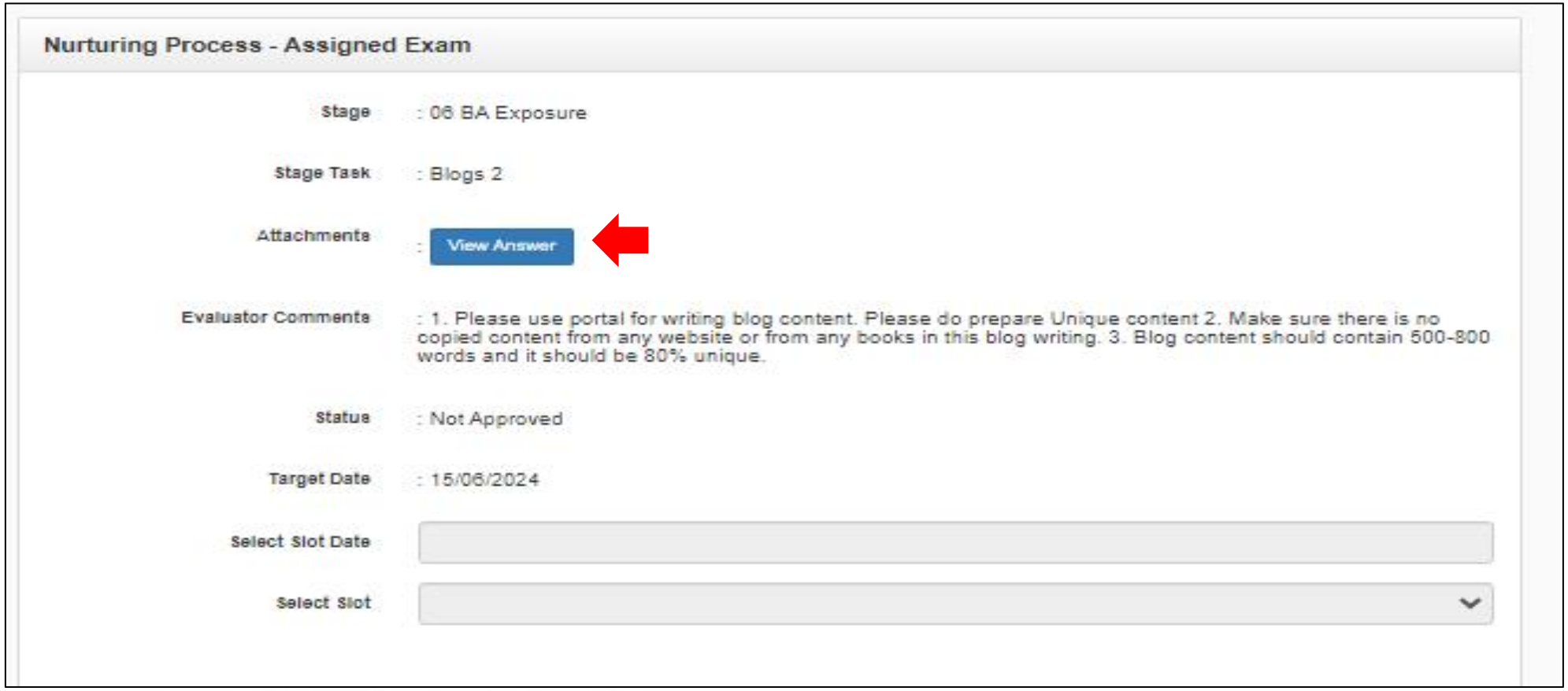


How to select and write the Blog content?

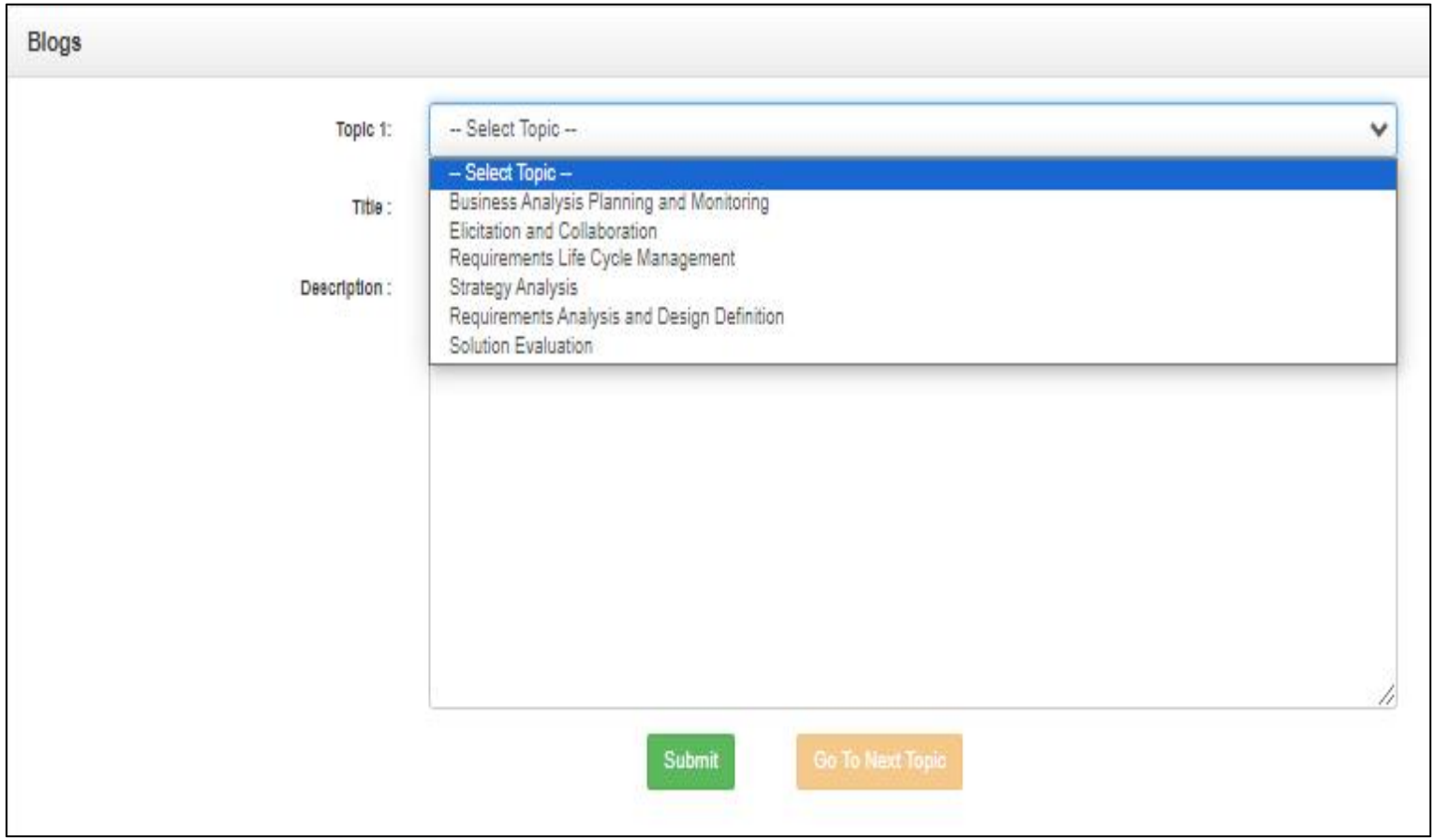
Step-1 Go to **Evaluation Slots** >> Click on **Slot booking**



Step-2 Click on **View Answer**



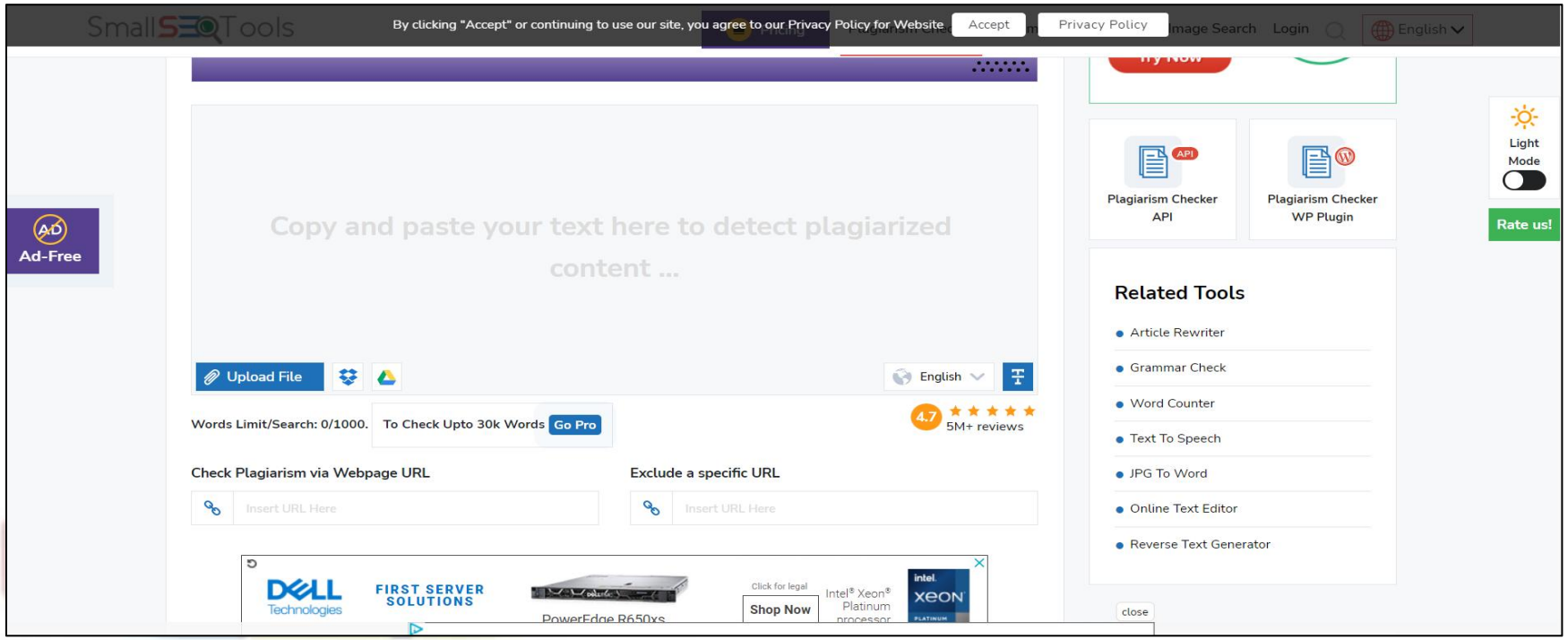
Step-3

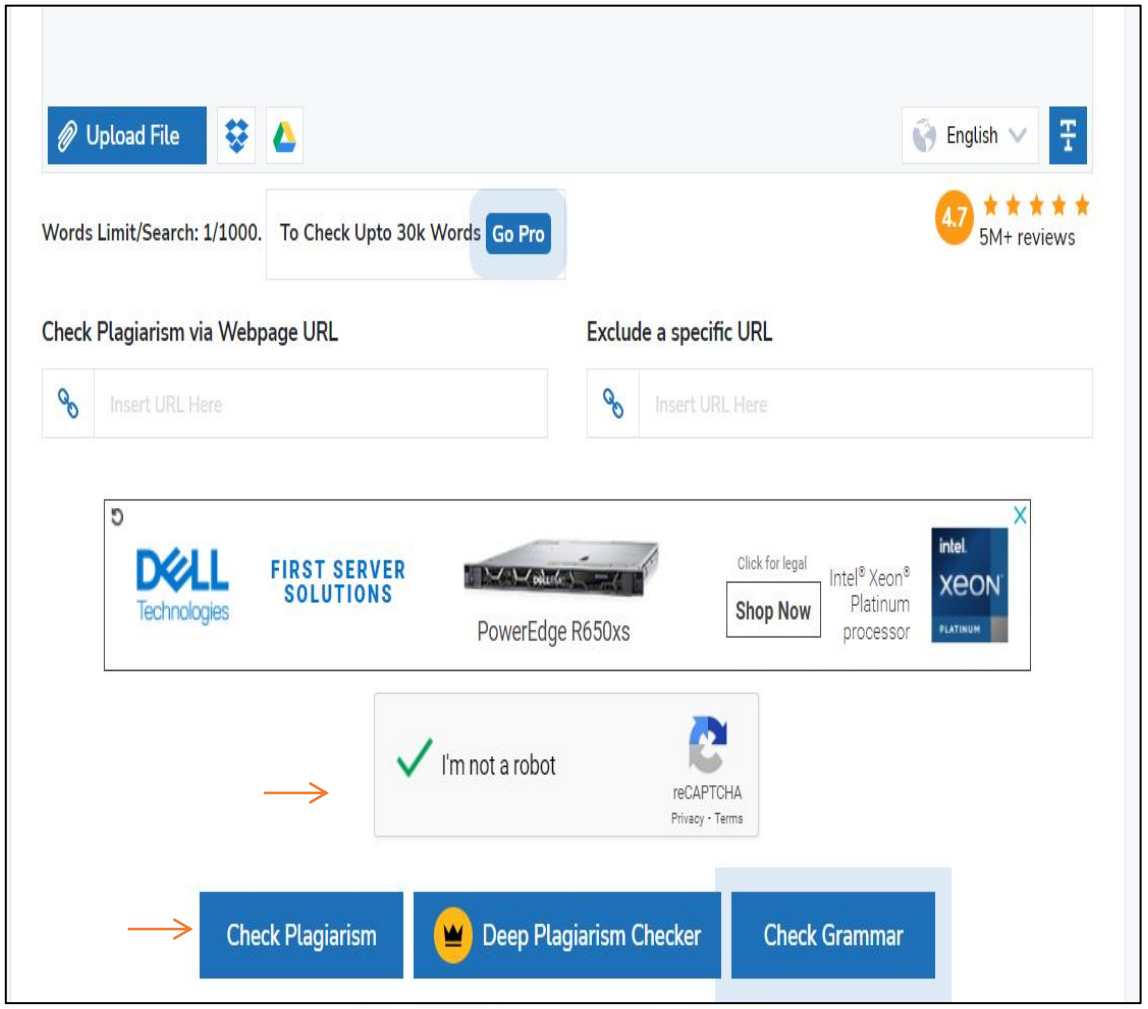


- ✓ Select your **1st blog Topic, Give a Title & Write an answer in description box &** Click on **Submit & check the plagiarism of your answer &** Select **> Go to Next Topic.**

Please follow the Steps to Check the plagiarism of your content:

1. **Have to open the site (Plagiarism Checker) https://smallseotools.com/plagiarism-checker/.**
2. **Paste the topic in the**



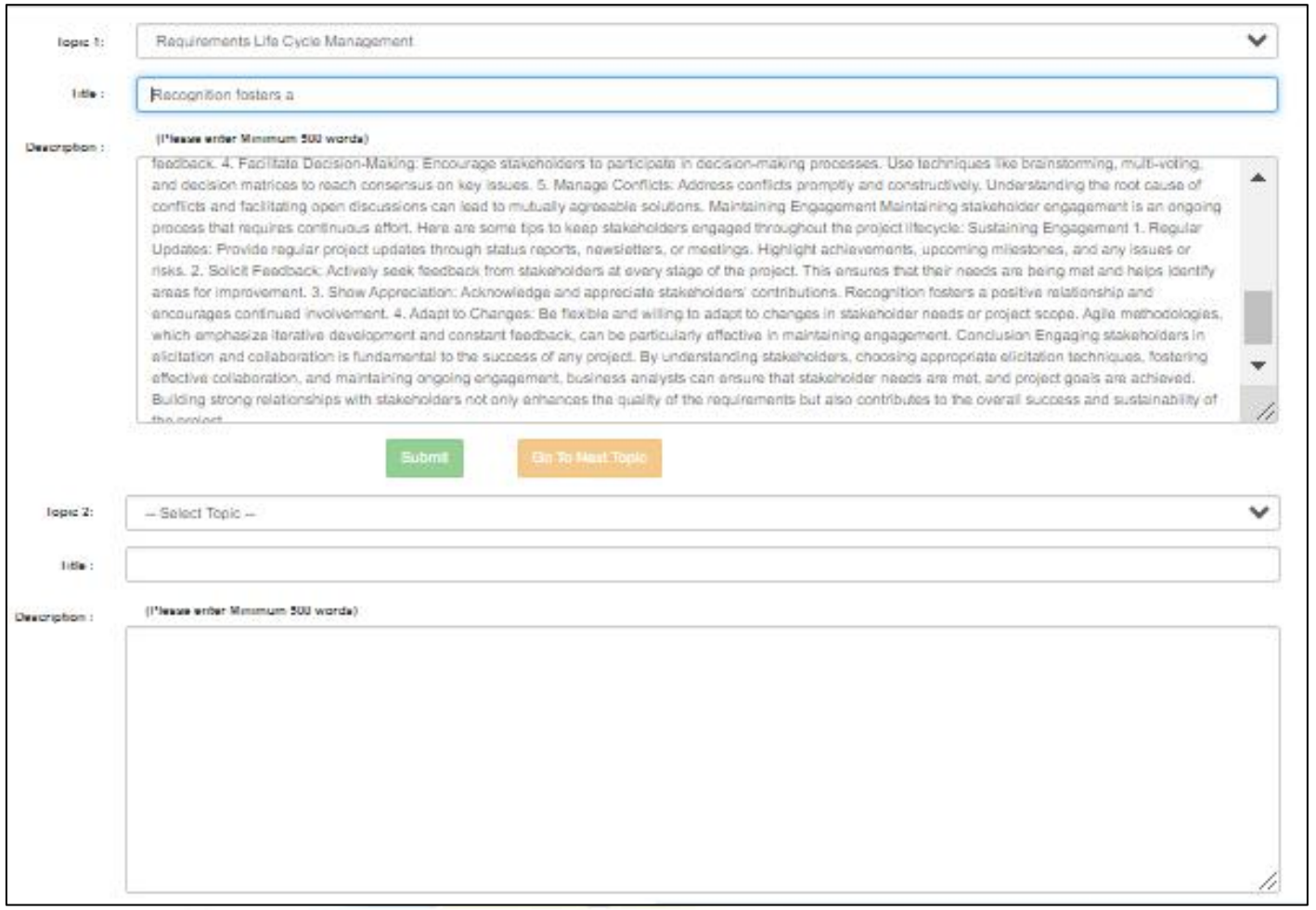


3. Check whether the content is unique (the content should be 80% unique).

4. After pasting the content click on "I'm not a robot".

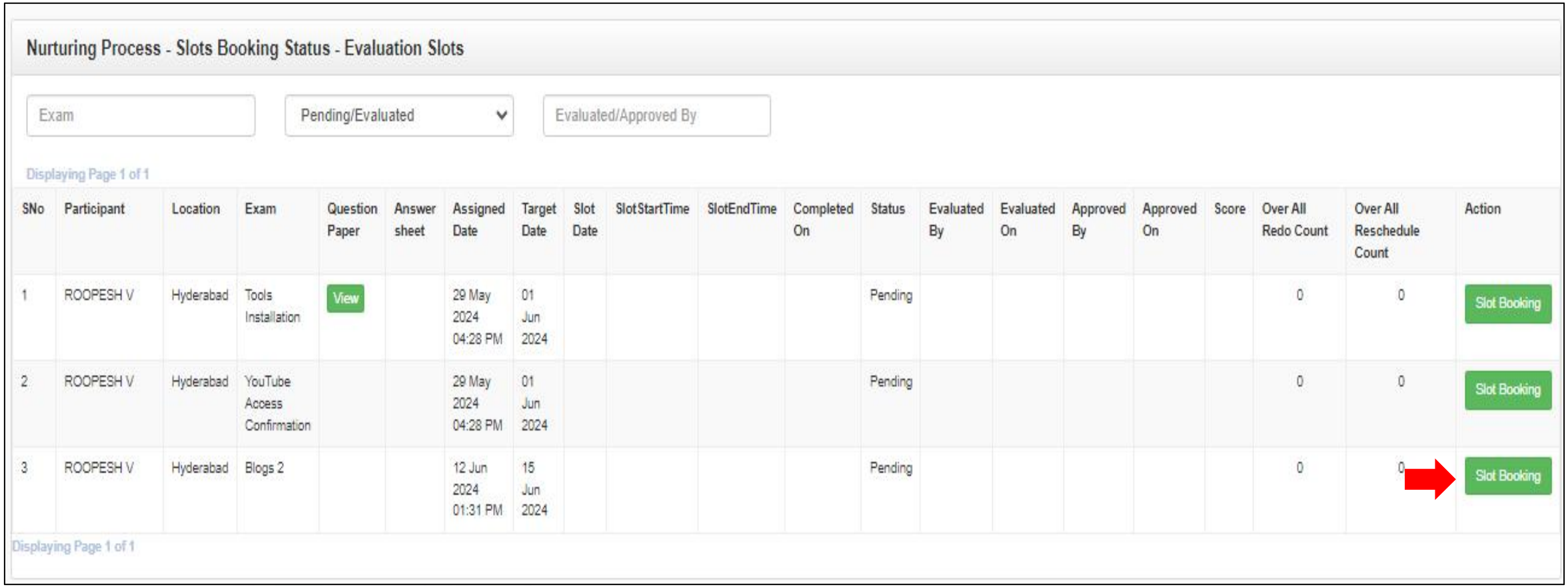
5. And at the end click on check plagiarism so that you will get result.

6. If your plagiarism is more than 80%, then you can continue with next blog topic.



- ✓ In the same way, Select your **2nd blog Topic, Give a Title & Write an answer in description box & check the plagiarism of your answer & Click on Submit.**

✓ **Once you will submit your two blogs, you will be redirected to Slot booking page.**



Nurturing Process - Slots Booking Status - Evaluation Slots

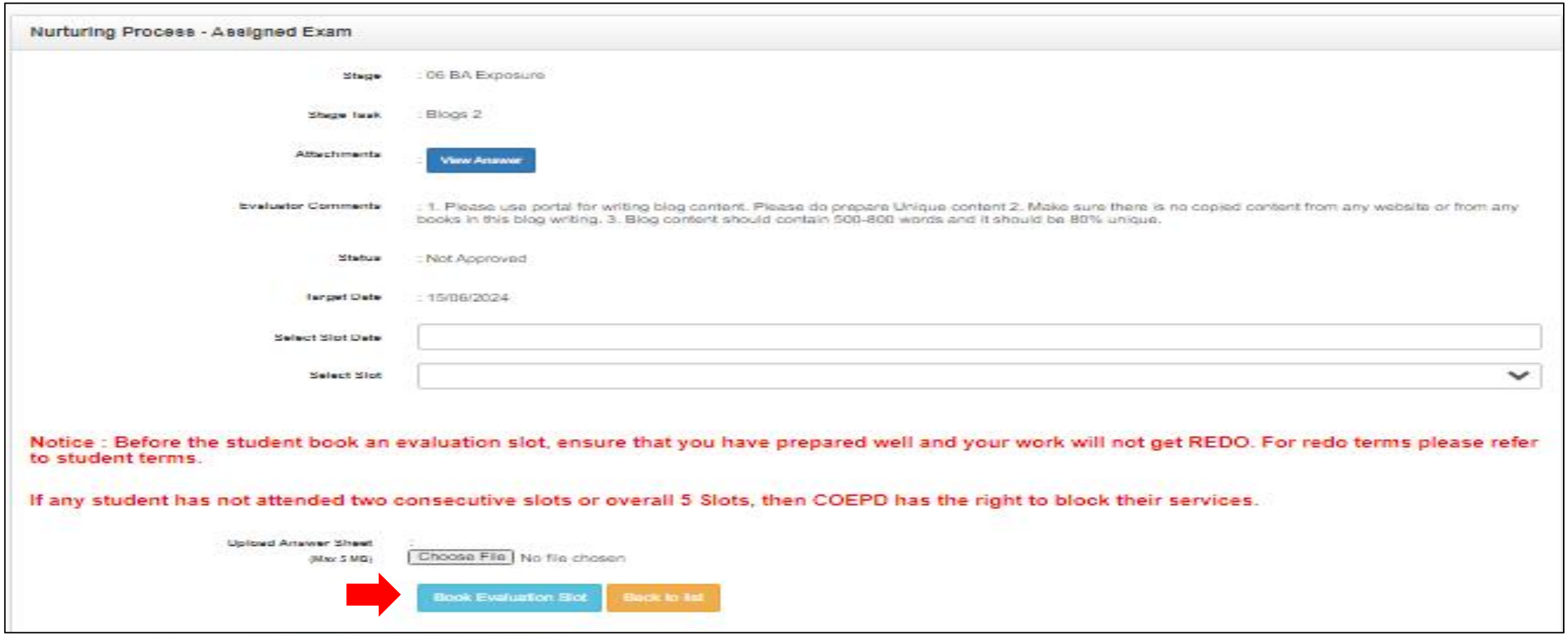
Exam | Pending/Evaluated | Evaluated/Approved By

Displaying Page 1 of 1

SNo	Participant	Location	Exam	Question Paper	Answer sheet	Assigned Date	Target Date	Slot Date	Slot StartTime	SlotEndTime	Completed On	Status	Evaluated By	Evaluated On	Approved By	Approved On	Score	Over All Redo Count	Over All Reschedule Count	Action
1	ROOPESH V	Hyderabad	Tools Installation	View		29 May 2024 04:28 PM	01 Jun 2024					Pending						0	0	Slot Booking
2	ROOPESH V	Hyderabad	YouTube Access Confirmation			29 May 2024 04:28 PM	01 Jun 2024					Pending						0	0	Slot Booking
3	ROOPESH V	Hyderabad	Blogs 2			12 Jun 2024 01:31 PM	15 Jun 2024					Pending						0	0	Slot Booking

Displaying Page 1 of 1

✓ **Select your availablility time & date and book your slot for the evaluation.**

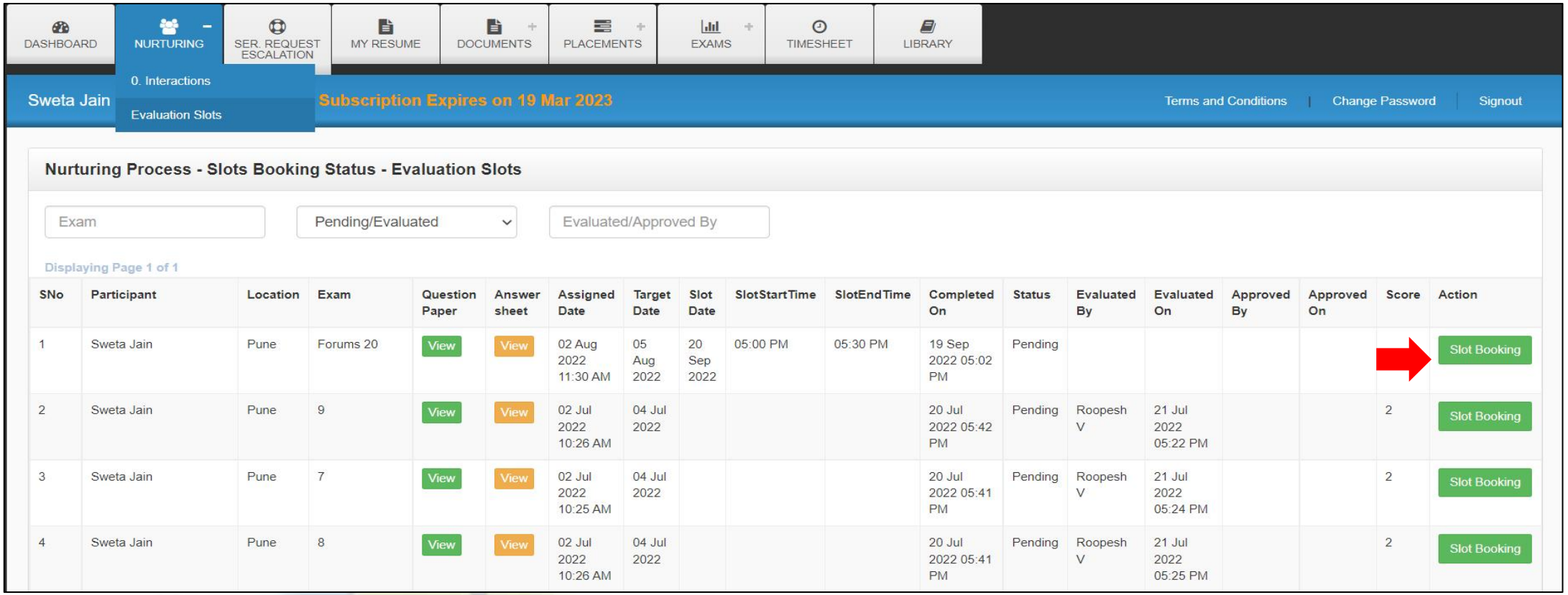


How to write 20 Forums:

- ✓ You can select your own 20 topics.
- ✓ Please write each forum in 3-4 lines in one MS Word Document.
- ✓ Likewise please collect all 20 Forums in MS Word Document and submit it for the evaluation in the portal and book your slot.

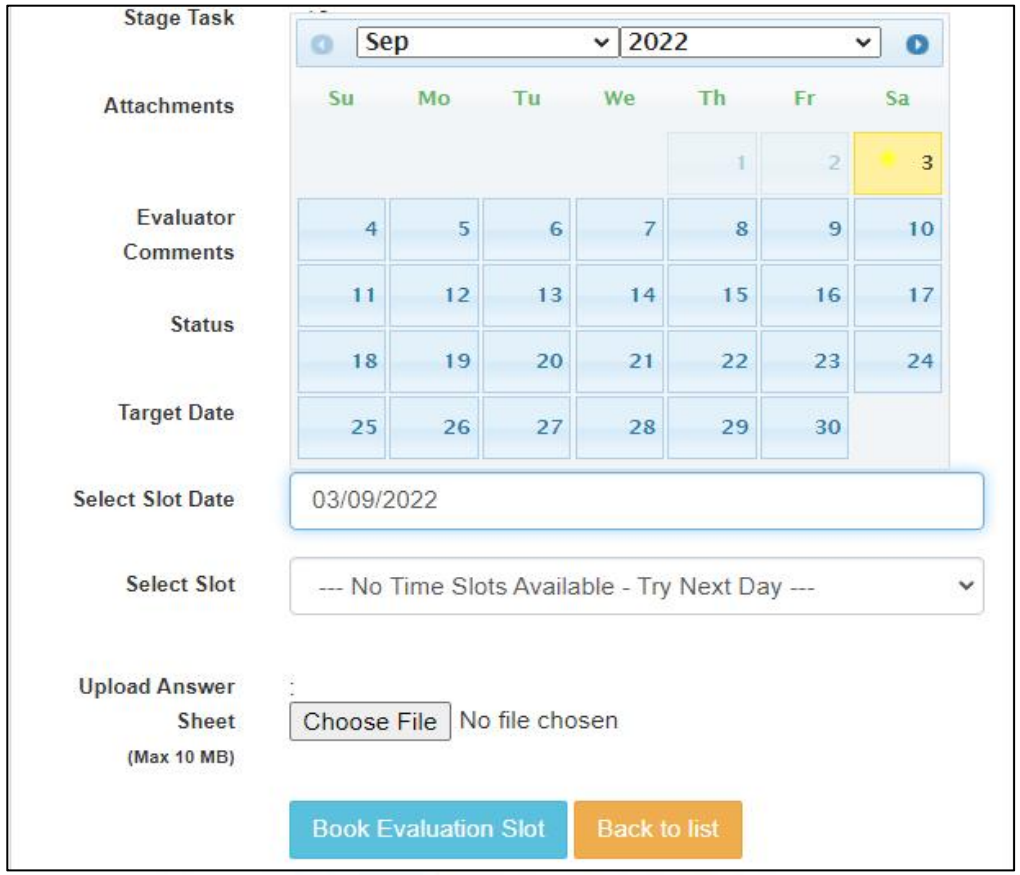
Note : Topics should not be repeated!

How to Book a Slot for the Forum Evaluation..

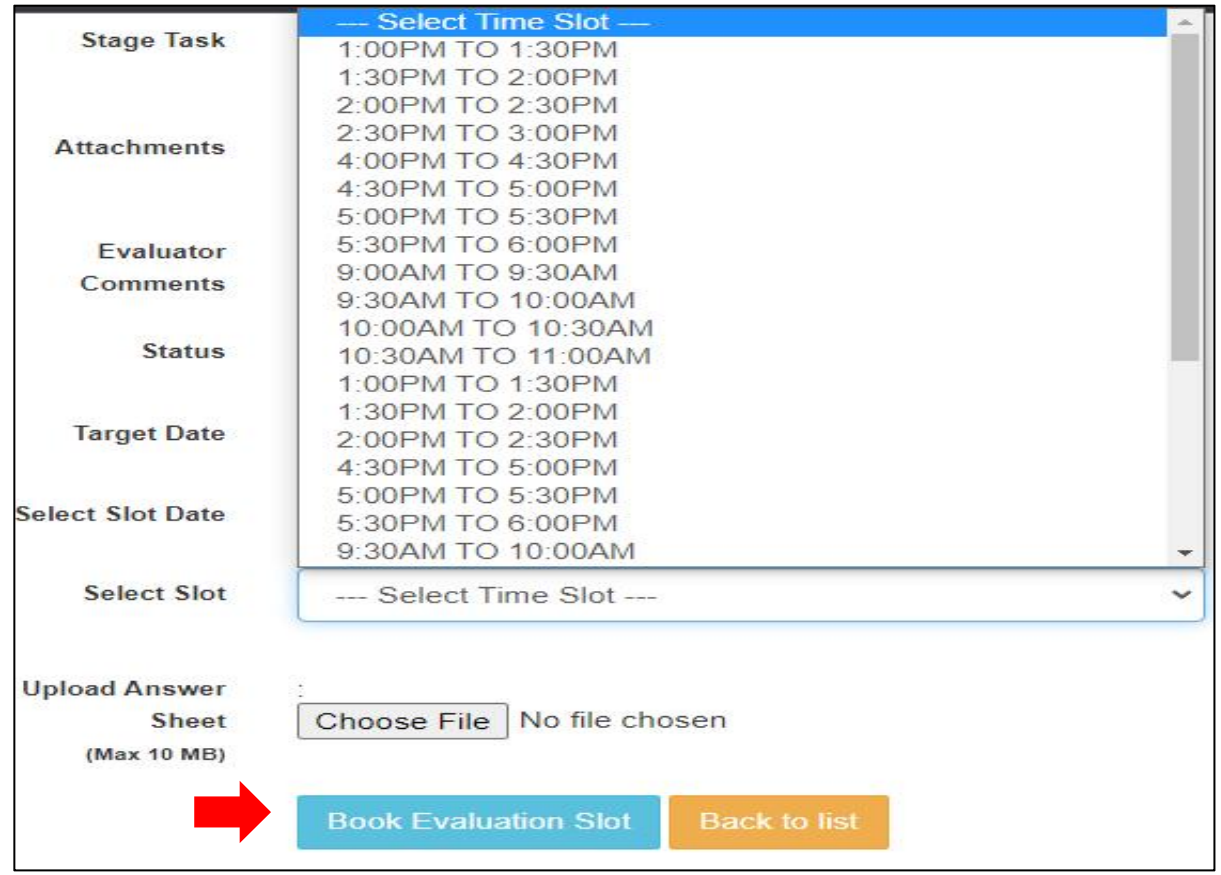


SNo	Participant	Location	Exam	Question Paper	Answer sheet	Assigned Date	Target Date	Slot Date	SlotStartTime	SlotEndTime	Completed On	Status	Evaluated By	Evaluated On	Approved By	Approved On	Score	Action
1	Sweta Jain	Pune	Forums 20	View	View	02 Aug 2022 11:30 AM	05 Aug 2022	20 Sep 2022	05:00 PM	05:30 PM	19 Sep 2022 05:02 PM	Pending						Slot Booking
2	Sweta Jain	Pune	9	View	View	02 Jul 2022 10:26 AM	04 Jul 2022				20 Jul 2022 05:42 PM	Pending	Roopesh V	21 Jul 2022 05:22 PM			2	Slot Booking
3	Sweta Jain	Pune	7	View	View	02 Jul 2022 10:25 AM	04 Jul 2022				20 Jul 2022 05:41 PM	Pending	Roopesh V	21 Jul 2022 05:24 PM			2	Slot Booking
4	Sweta Jain	Pune	8	View	View	02 Jul 2022 10:26 AM	04 Jul 2022				20 Jul 2022 05:41 PM	Pending	Roopesh V	21 Jul 2022 05:25 PM			2	Slot Booking

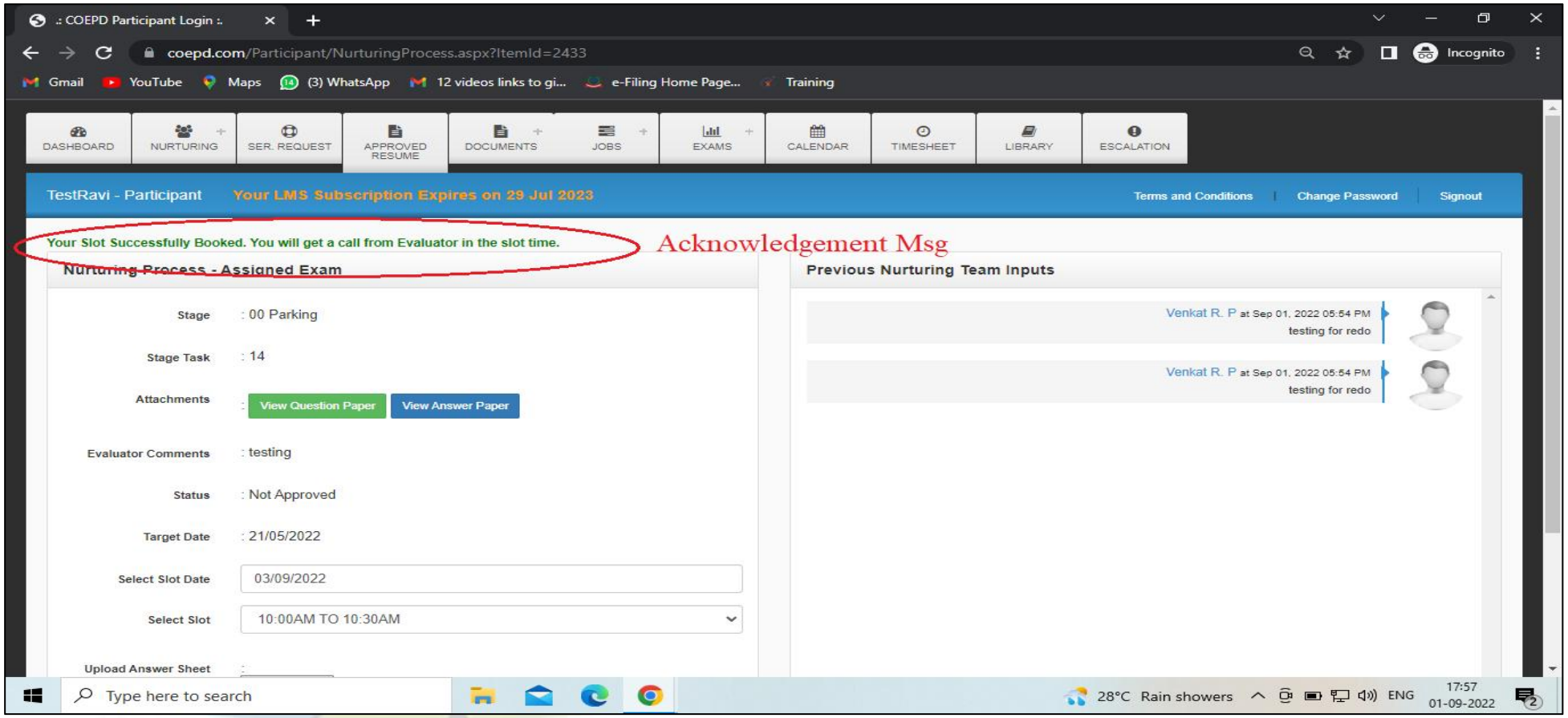
✓ Select your availablility time & date



✓ In choose file, Upload your answer sheet and book your slot for the evaluation.



Then, You will get a confirmation message!



All the Best !!