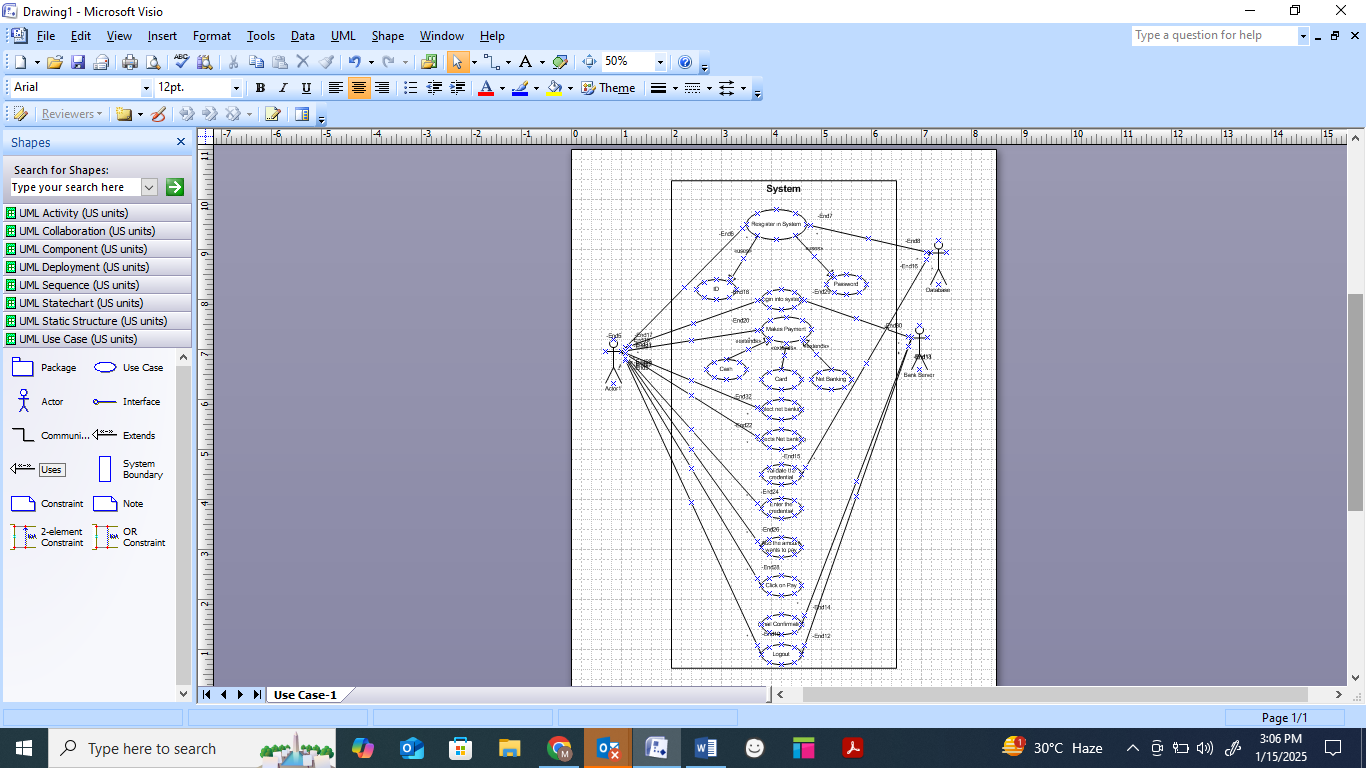
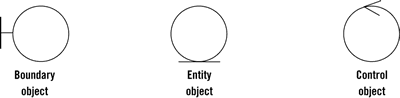
COEPD – Prep Exam 3 –Part 1/2

* **A customer can make a payment either by Card or by Wallet or by Cash or by Net banking.**

**Q1. Draw a Use Case Diagram**



**Q2. Derive Boundary Classes, Controller classes, Entity Classes**



**Boundary Classes** :The Boundary class is a class that is the boundary of the system and other system or user ( which is actor in the use case diagram ). The followings are the feature of the Boundary class.

1.This class is more easy to be changed than the Entity and Control class.

2.The attribute of this class and screen layout are defined at the basic design.

3.In a class diagram , there are cases that the stereotype(<<boundary>>) is added.

4.In a class diagram , there are cases that is shown by the following icon

**Controller classes** :The followings are the feature of the Control class.

1.This class has a few attribute.

2.In a class diagram , there are cases that the stereotype (<<control>>)is added.

3.This class is a class to achieves use cases in the Use case diagram.

4.In a class diagram , there are cases that is shown by the following icon.

**Entity Classes** :The Entity class is a class that has data. The "E" of the ER diagram means "Entity" too, if you know the ER diagram, you easily understand. The followings are the feature of the Entity class.

1.There are many cases that this objects of this class are perpetuated

 in the DB.

2.The extraction of the class is like ER diagram

3.This class is related to the DOA (Data-oriented approach)

4.The module cohesion of this class is high and is not easy to be changed.

5.In a class diagram , there are cases that the stereotype (<<entity>>) is added.

6.In a class diagram , there are cases that is shown by the following icon

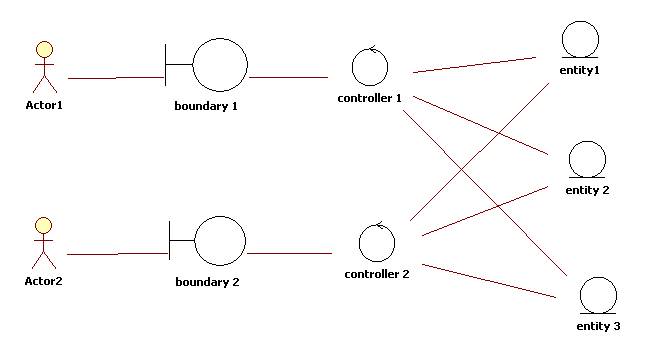
|  |  |
| --- | --- |
| Boundary class (All use cases)[combination of 1 actor and a use case is one boundary class  ][combination of 2 actors and a use case is two boundary class]  [combination of 3 actors and a use case is three boundary class] and so on those actors should be primary actors. Primary actors means the actors who initiate the use case and interact with the system | Customer Registration, Customer Login, Bank Server Login, Customer Logout, Bank Server Logout |
| Controller class(handles user input and process the data)Use case will be considered as the controller classes | Registration Controller, Login Controller, Payment Controller ,Credentials Controller, NetBanking Controller,Email Controller , Logout Controller |
| Entity class (All actors): Each actor will be considered one entity. | Customer, Bank Server, CashCard, Net banking |

**Q3. Place these classes on a three tier Architecture**

|  |  |
| --- | --- |
| Application Layer | Customer Registration,  Customer Login,  Bank Server Login |
| Business Logic Layer | Customer |
| Primary actors associated with the boundary class | Bank Server |
| Data Layer ( All the entity class) | Customer  Bank Server  Cash Card  Net banking |

In this three-tier architecture, the application tier handles the user interface, the

Business Logic Layer manages the Business logic and coordinates between the other tiers, the data tier handles data storage and retrieval.



**Q4. Explain Domain Model for Customer making payment through Net Banking**

Domain model is similar to the entity relationship model.

The tables are connected to each other. In the below diagram,The customer table is connected to bank table, which is why the customer is able to make payment. Customer table is also connected to payment table, bcoz he should make the payment. Now the payment is done by net banking, so the payment table is connected to the net banking table. The account is in the bank, so the account table is connected to the bank table.The authentication table is connected to both net banking table and bank table, bocz authentication isto performed there.Also the authentication table is connected to transaction table, becoz authentication will be donewhile transaction

**Difference between ER diagram and domain model-**

ER Model – do not have attributes inside the box

Domain Model- do have attributes mentioned inside the box

ER Model – it is a data modelling technique used in database design to represent tables.

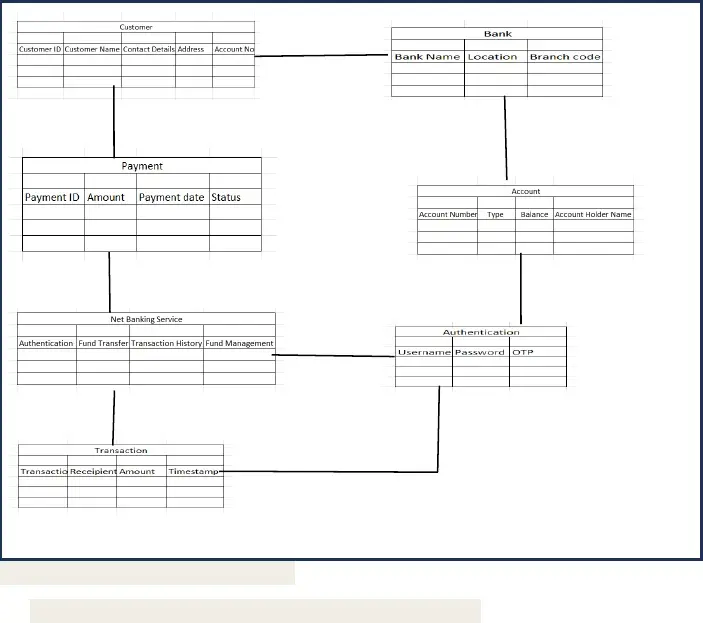
Domain Model- it is a conceptual model that represents real world entities.

ER Model – focuses on relationships required for storing and retrieving the data

Domain Model- It focuses on capturing the behavior of the application

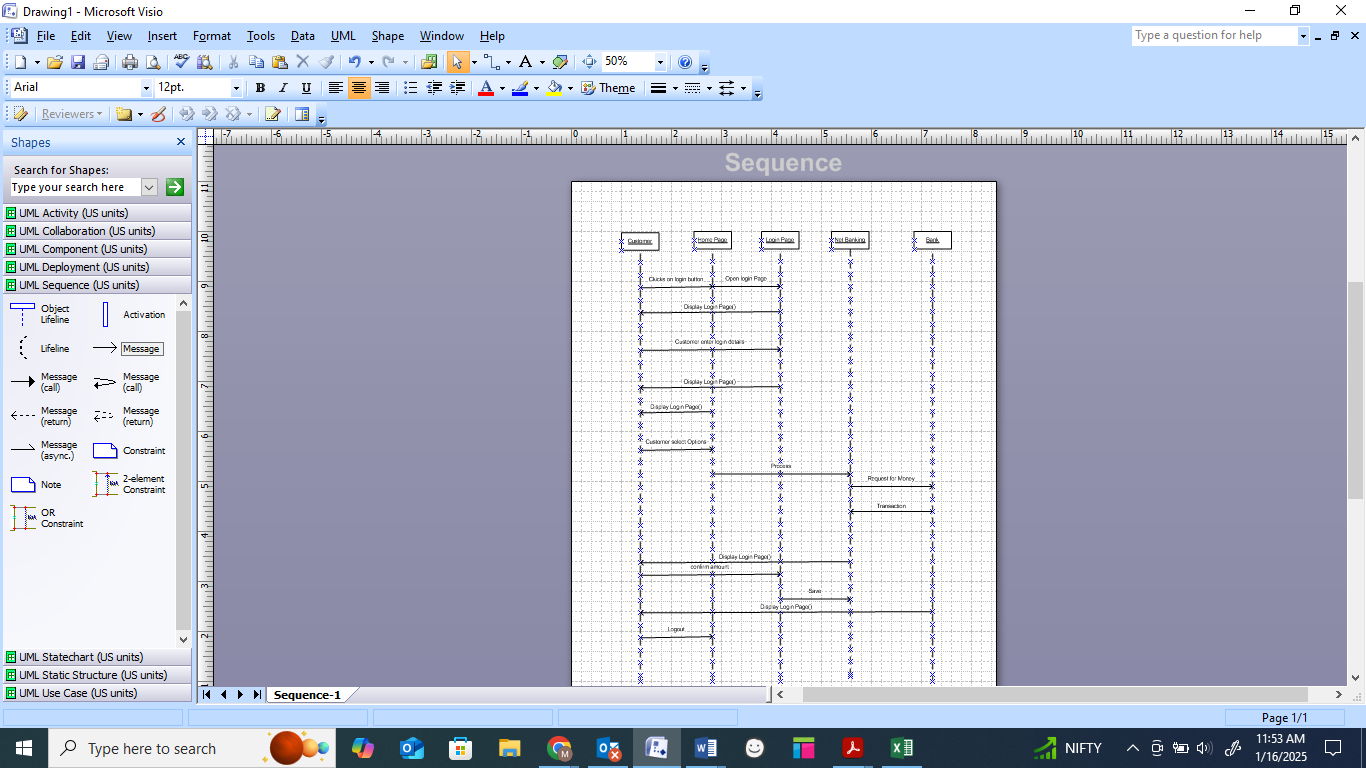
ER Model – primarily used in database design

Domain Model- used throughout the software development lifecycle



**Question 5- Draw a sequence diagram for payment done by Customer Net Banking.**

This diagram shows how the objects in the system interact and communicate with each other with time to achieve specific task. Developer will draw this .It is used to show the flow of messages, events or actions between the objects of the system.This diagram helps to visualize the behavior of the system .This diagram shows the process in detail.



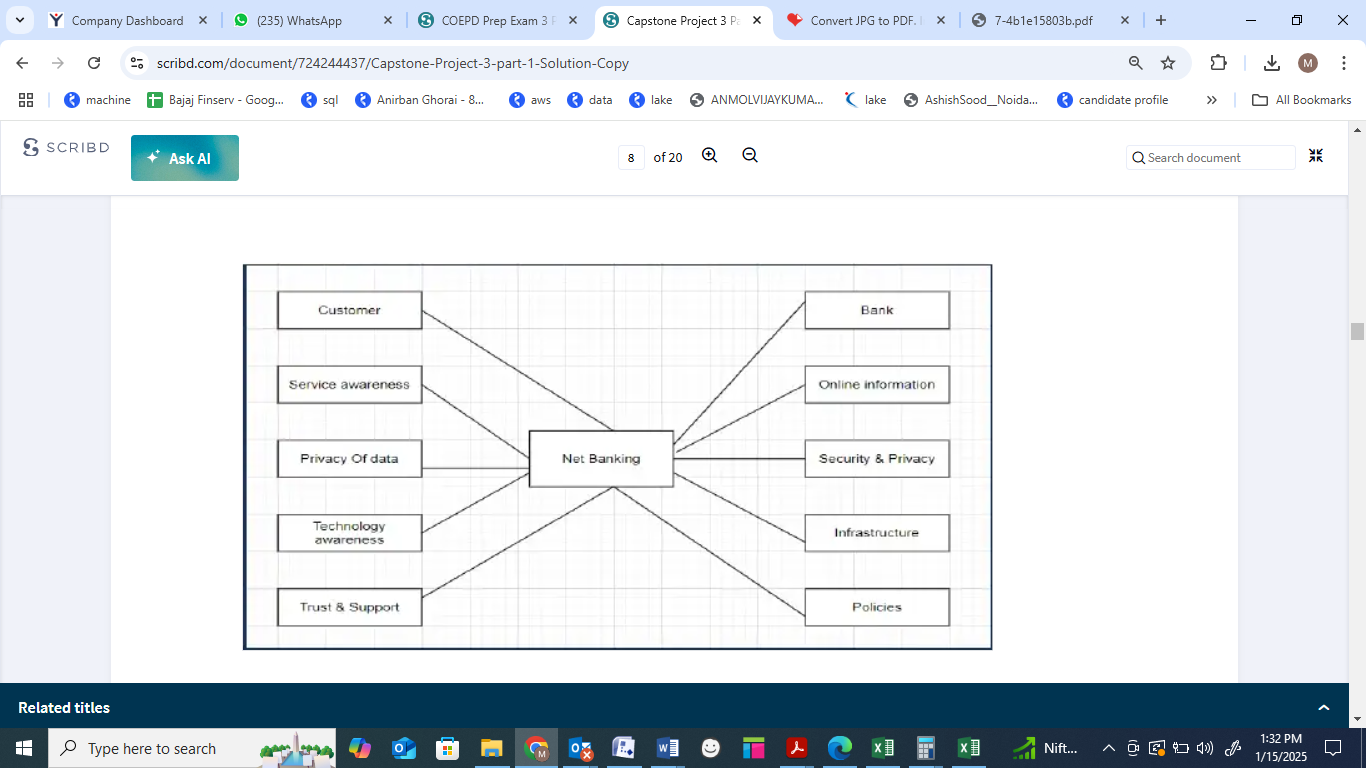
**Q6. Explain Conceptual Model for this Case**

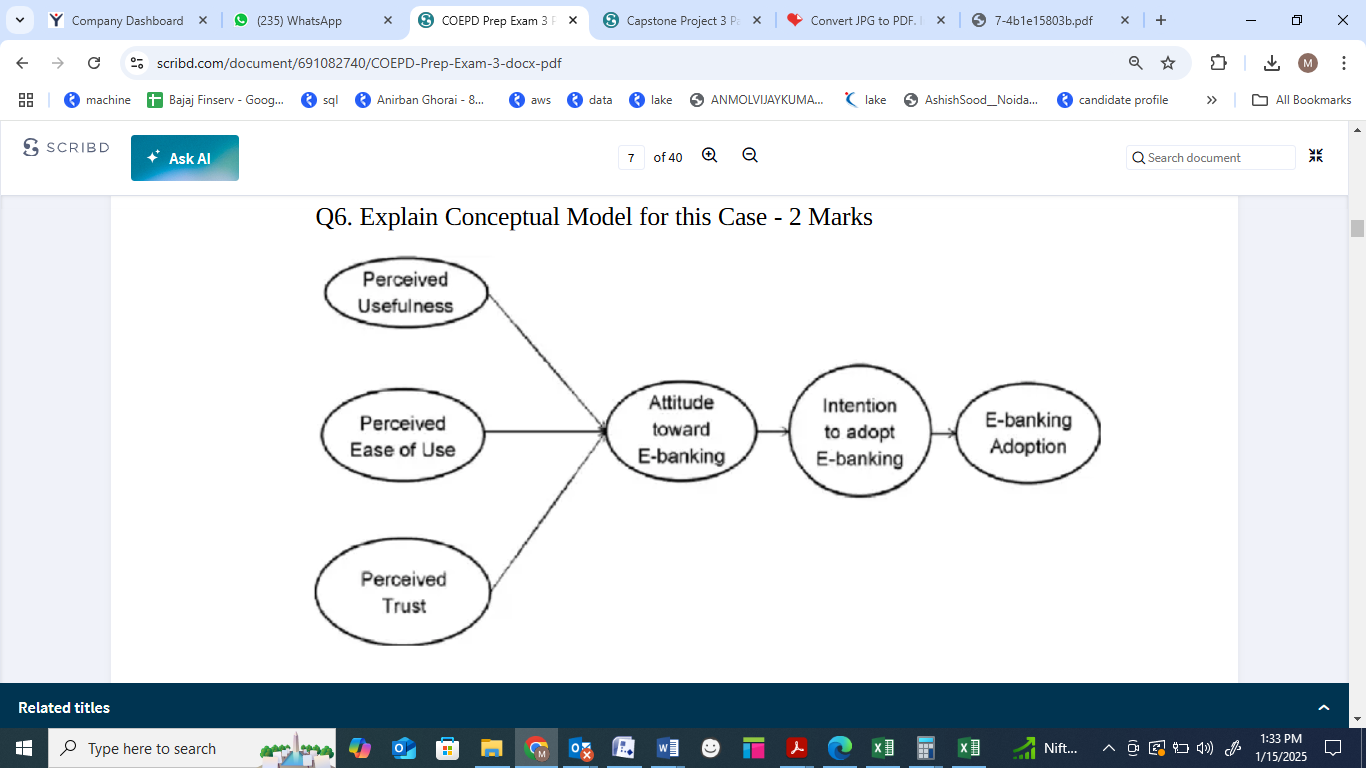
The conceptual model helps in understanding the key concepts, their relationships, and the overall structure of the net banking payment system

It serves as a foundation for designing the database schema, defining the application architecture, and implementing the necessary functionalities within the system

The relationships between these entities can be described as follows :-

1. **Customer** :- This node represent the customers or users of net banking services.
2. **Service Awarness** :- Customers should be aware of the available net banking services and their features.
3. **Privacy of Data** :- The importance / significance of this node is to protect the privacy and confidentiality of customer data in the context of net banking.
4. **Technology Awarness** :- The significance of this node is that customer shoud be aware and comfortable with the underlying technology used in net banking services.
5. **Trust and Support** :- This node indicates that the bank provides such good services that it will help to enhance the customer trust .
6. **Bank** :- This node show a service provider responsible for offering net banking services.
7. **Online Information** :- This apects highlights the importance of providing accurate and up to date online information about net banking services to customers.
8. **Security and Privacy** :- The bank should adapt the security policies which will help the customers to keep their data related to their transaction secure and private.
9. **Policy** :- Policies: This node represents the various policies and regulations thatgovern the implementation and operation of net banking services, ensuring compliance and customer protection





**Question 7 :-**

**What is MVC architecture? Explain MVC rules to derive classes from use case diagram and guidelines to place classes in 3-tier architecture**

Model-View-Controller (MVC) is a well-known [design pattern](https://www.javatpoint.com/design-patterns-in-java) in the web development field. It is way to organize our code. It specifies that a program or application shall consist of data model, presentation information and control information. The MVC pattern needs all these components to be separated as different objects.

* **Model:**

 It represents the business layer of application. It is an object to carry the data that can also contain the logic to update controller if data is changed.

* **View:**

 It represents the presentation layer of application. It is used to visualize the data that the model contains.

* **Controller:**

It is used to manage the flow of application, i.e. data flow in the model object and to update the view whenever data is changed .

**Advantages of MVC Architecture The advantages of MVC architecture are as follows**:

* MVC has the feature of scalability that in turn helps the growth of application.
* The components are easy to maintain because there is lessdependency.
* A model can be reused by multiple views that provides reusability of code.
* The developers can work with the three layers (Model, View,and Controller) simultaneously

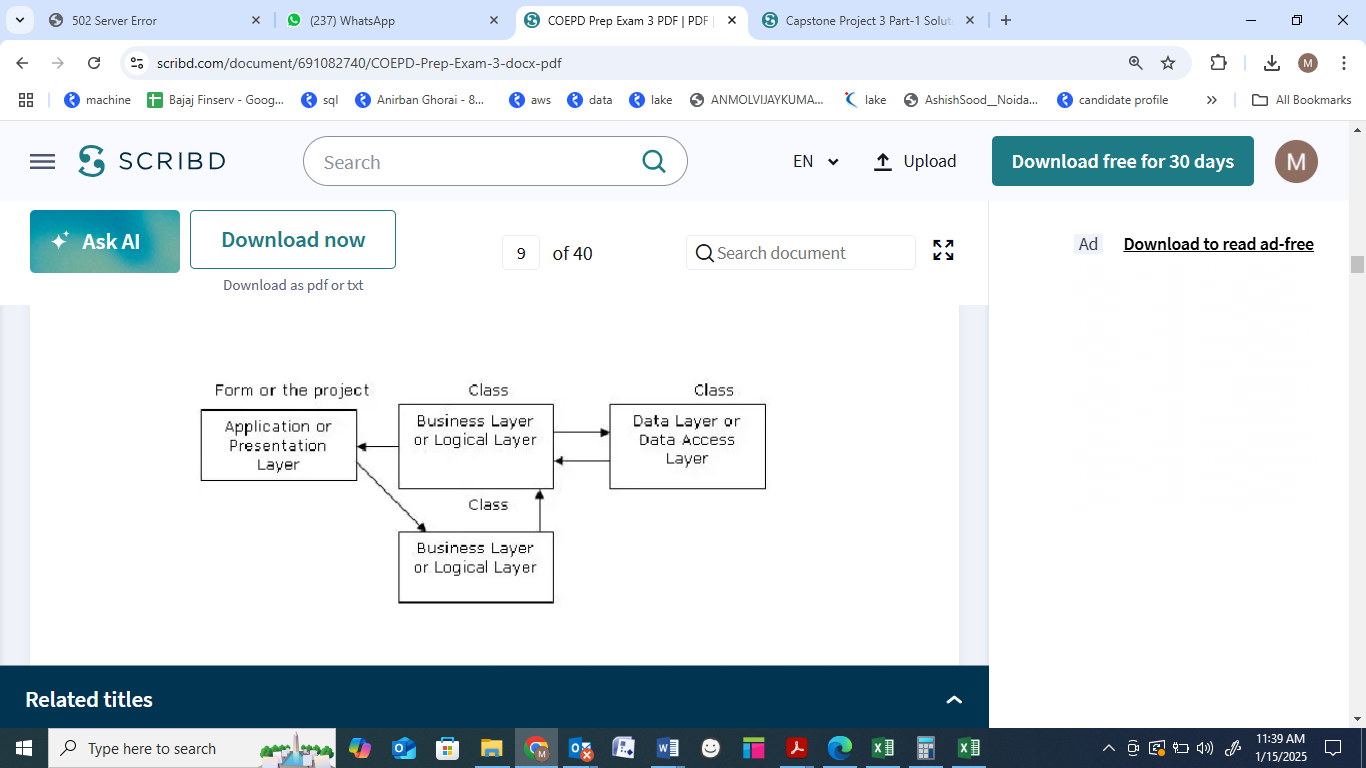
Using MVC, the application becomes more understandable.

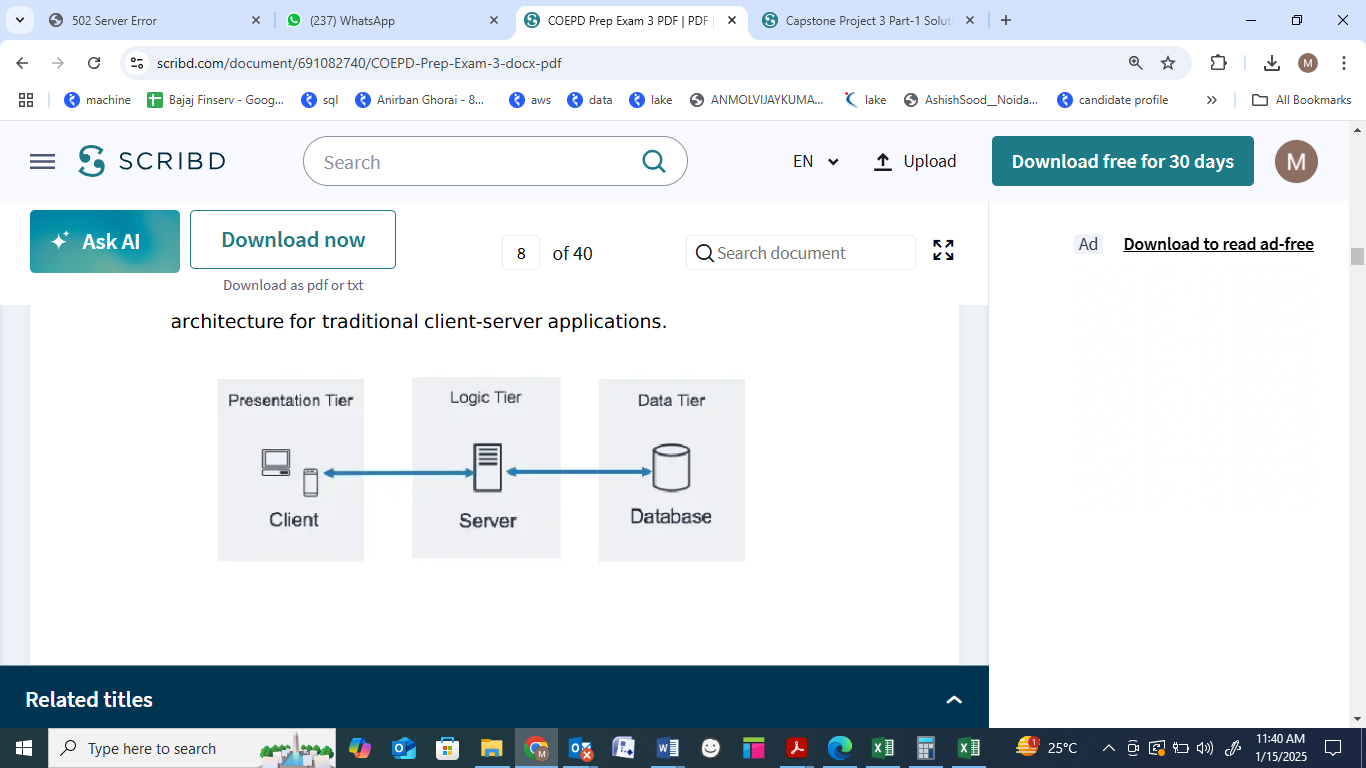
* Using MVC, each layer is maintained separately therefore we do not require to deal with massive code.

The extending and testing of application is easier

Three-tier architecture, which separates applications into three logical and physical computing tiers, is the predominant software architecture for traditional client-server applications

|  |
| --- |
| Boundary class (All use cases)[combination of 1 actor and a use case is one boundary class]  [combination of 2 actors and a use case is two boundary class]  [combination of 3 actors and a use case is three boundary class] and so on those actors should be primary actors. Primary actors means the actors who initiate the use case and interact with the system |
| Controller class(handles user input and process the data)Use case will be considered as the controller classes |
| Entity class (All actors): Each actor will be considered one entity. |





**Q8. Explain BA contributions in project (Waterfall Model – all Stages**

A waterfall model is very old and traditional model in IT industries. Itis a progressive implementation of the projects which is divided intodifferent phrases of SDLC.

The business analyst will verify the product is delivered as per the requirements and it is meeting the business need.

**Stages in Waterfall Model**.

1.Requirement Gathering and Analysis

2.Designing

3.Coding

4.Testing

5.Deployment

6.Maintenance

**1. Requirement Gathering and Analysis:**

This is the initial stage of the project where is an involvement of the BA. BA isresponsible for preparing BRD document (Bussiness Requirement Document )

**Artifacts**

Functional Specification document. Business Requirement Document.

**2.Designing:**

In this phase the architect will start designing the system based on thebussiness analyst inputs and requirement documents. The BA helps him to clear the doubts about the requirements.

**Artifacts**

Design Documents and UML diagrams get ready in this phase.

**3.Coding :**

This phase is quite lengthy as the core development starts in this phase. Developer start product development based on the requirement document prepared by the BA. Developer may ask questions to BA regarding the requirement and he needs to answer the questions as and when re

**Artifacts:**

Code

**4.Testing :**

After coding, the testing phase will start, In this phase BA helps the testing team to understand the requirements so that they will build proper functional test cases. BA has to review whether the test cases covering the whole functionality.

**Artifacts:**

Test Cases and test results.

**5.Deployment:**

Once the code is developed and tested,It is ready to deploy in the productionenvironment. The BA will verify the product is delivered as per therequirements and it is meeting the business needs.

**6.Deployment:**

Once the code is developed and tested,It is ready to deploy in the productionenvironment. The BA will verify the product is delivered as per therequirements and it is meeting the business needs.

**Artifacts:**

Implementation Review document.

**7.Maintenance:**

Once the implementation is done the team has to give support by installing patches, Handling change requests, Etc.A BA is the person who knows every nook and corner of the project. So every change request has to be reviewed by him and based on his inputs and reports the tea m will respond

**Artifacts:**

User Satisfaction review and change request review.

**Question :- What is conflict management? Explain using Thomas – Kilmann technique**

In the 1970s, researchers Kenneth Thomas and Ralph Kilmann developed a model for conflict resolution. It was called the Thomas-Kilmann modelafter them. Under this model, the term ‘conflict’ is described as the condition in which people’s concerns can’t be compared with the others. If two or more people or groups care about things that are contradictory to each other, then the outcome is conflict.This model describes the two core dimensions while choosing a mode of conduct in a situation of conflict: ‘assertiveness’ and ‘cooperativeness’. Assertiveness is the extent to which you try to solve and resolve for your preferred outcomes. Think of this as the factor on the Y-Axis of a graph. On the other hand, Cooperativeness is the level to which you try to resolve the other party’s problems. This is the factor on the X-Axis of the graph. Thomas-Kilmann’s Five Modes For Handling Conflicts From the correlation of these two and the scale of implementation, Thomas-Kilmann gave us the following five modes for handling the presented conflicts:

**Competing**

Competing, the first Thomas-Kilmann conflict mode is [assertive](https://harappa.education/harappa-diaries/interpersonal-skills-examples-and-how-to-improve-them) and non-cooperative. It refers to addressing only one’s own concerns at the cost of the concerns of the other. It is a power-oriented mode—one uses whatever power dynamic seems appropriate to get a favorable outcome for oneself. An individual’s ability to debate, their position in the hierarchy, or their financial power matters the most. Competing is defensive—it strictly means standing up for your individual beliefs and simply trying to win

**Accommodating**

According to the Thomas-Kilmann model, the Accommodating mode isboth accepting and cooperative. It is the opposite of competing. While accommodating, the individual in question neglects their own problems or beliefs to address the problems of the other party. The element of self-sacrifice is highlighted in this mode. Accommodating typically involves selfless understanding, generosity, or charity. At times, accommodating

would require you to follow the other person’s orders when you would not like to do so, or submit to the other’s perspective or decisions

**Avoiding**

In the Thomas-Kilmann model, avoiding is both unassertive and uncooperative. The individual wants to neither address their own problems nor the problems of others. This ultimately means that they do not want to engage in the conflict at all. Avoiding might be seen at times as a diplomatic move involving bypassing or ignoring the issue. It could also involve putting off the issue until the time is favorable, or simply stepping back from an uncomfortable or hazardous situation.

**Collaborating**

Collaborating, the most beneficial outcome in the Thomas-Kilmann conflict model. is both assertive and cooperative. This mode is the complete opposite of avoiding. Collaborating includes a voluntary effort to work alongside the opposition to find a perfect solution that wholly addresses the collective problem. Collaborating involves deep-diving into an issue to locate the critical demands of the concerned individuals or parties. Collaborating between two or more people might take the form of a question understand the ‘why’ of the disagreement. It involves striving to look for creative answers to interpersonal issues and enriching yourself from the other person’s insights.

**Compromising**

The last outcome in the Thomas-Kilmann conflict model falls on the average point on both the assertiveness and cooperativeness scales. The goal here is to find a mutually acceptable and robust solution that, in some ways, satisfies both the individuals. It comes midway between competing and accommodating. It addresses an issue more directly than avoiding but falls short of investigating it with as much depth and rigor as collaborating.In certain situations, compromising might involve seeking middle-ground solutions, providing concessions, or looking for a quick solution that provides some way forward from the impasse

**The Thomas-Kilmann Model is based on two dimensions: assertiveness and empathy. There are 5 conflict resolution strategies:**

**Compete, Avoid,Accommodate, Collaborate and Compromise**

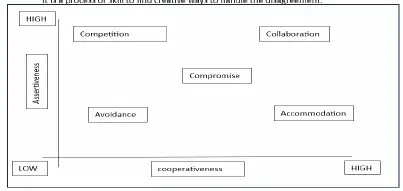
Each strategy has its benefits and disadvantages. Choose the appropriate one according to the situation

Conflicts can occur due to various reasons, such as differences in goals, values,personalities, resources, or communication breakdowns.

Confict is an inevitable part of any workplace. So it is important to resolve it to promote learning and growth.

Conflict management is nothing but the process of identifying and addressing conflicts in a healthy and constructive manner.

It consists of strategies and techniques aimed at resolving disputes, disagreements, or differing perspectives among individuals or groups By By identifying the Confict effciently, it will in turn be helpful to reduce negative impact and increase positive impact.It is a process or skill to and creative ways to handle the disagreement. Thomas – Kilmann approach is widely used to recognize the approaches for Confict management



Y axis- assertiveness x axis- co-cooperativeness

**High Assertiveness and High Cooperativeness**

 – Collaboration- means working together to and solution

**High Assertiveness and Low Cooperativeness**

 – Competiton- means defensive, that is standing for your individual beliefs and trying to win.

**Low Assertiveness and High Cooperativeness** – Accommodation- stakeholder will prioritize their needs over others.

**Low Assertiveness and Low Cooperativeness** – Avoidance- means ignoring the conflict Assertiveness- the extent to which the person attempts to satisfy his own concerns

Cooperativeness- the extent to which the person attempts to satisfy the other persons concerns

**Q10. List down the reasons for project failure**

**1.Poor planning**

Although sometimes overlooked in importance, lack of planning can make a project fail.Having a successful project depends on properly defining in detail the scope,the time frame, and each member’s role. This way, you’ll have a route laid out to follow.

**2. Inconsistently defined resources**

Let’s be clear: planning shouldn’t be limited to agendas, meetings, and responsibilities. It should also include human, intellectual, financial, or structural resources. If these are not consistently determined, deadlines can’tbe met, which can jeopardize the project’s conclusion.

**3. Unclear objectives**

objectives should be clearly defined, so as time goes by, you’ll know if you’re doing what’s right or not. Remember that choosing measurable goals helps you better visualize your progress and helps you see how close you are to achieving your results.

**4. Lack of detail control**

Monitoring is essential for successful projects, even knowing the details of many projects simultaneously can be very challenging. As a result, it’s important to know how your project is going, if it is on schedule and if the budget is under control. This way, if there are any divergences from the initial plan, you can still correct them.

**5. Lack of transparency**

It’s essential that everyone involved in the projects have complete project visibility so that it doesn’t fail – not only the project manager, but other team members too.This includes clear communication, good document management, and transparency about tasks’ status, all of which can be achieved with centralized, all-digital files.

**6. Lack of communication**

Communication is the key to good project management. Without the right tools and processes to allow interaction among team members and the

project manager from the beginning, efficient communication can seldom be achieved.

**7. Change of direction**

Among the ways projects fail, a very common one is scope creep. This concept refers to changes requested when the project has already started which had not been planned before. This is very common when projects are not appropriately documented and defined beforehand.

**8. Unrealistic expectations**

When you want to do something fast, with a limited budget, and a reduced team, it can really make your project fail. You should be realistic when it comes to your teams’ capabilities, deadlines, and the resources available –only then can you obtain the results you want.

**9. Lack of monitoring**

Providing a schedule to the team is not enough for a project to be successful.You should also make sure everything goes as planned. This means having frequent progress checks or meetings, as well as making adaptations, when necessary, is essential.

**10. Unrealistic due dates**

Planning complex tasks for short due dates is definitely one of the causes for project failure. It is vitally important to care fully consider how long each project phase will take, in addition to extra time fo runexpected events. This is the only way to develop a quality project.

**11. Poorly assigned roles**

When each team member receives their responsibilities clearly, they will know what, when, and how to perform their activities without someone needing to constantly ask for it.

**Q11. List the Challenges faced in projects for BA**

A Business Analyst is a responsible for multiple task tat the same time. From handling the projects, maintaining client relationships, interacting with stakeholders, and managing project deadlines, Business Analysts got a lot on their plate. Read below to find out the challenges faced by business analysts and a possible solution to them

1.**Lack Of Domain Knowledge**

A Business Analyst needs to collaborate with the business users to understand the requirements. Domain knowledge plays a vital role in having a clear and complete [understanding of the requirements.](https://www.youtube.com/watch?v=j3MnELjNFJU)

**Possible solution**

: Whenever you are assigned a new project, sit with the responsible person and understand the project requirements. Take notes whenever necessary and understand them thoroughly. It is challenging to learn new domains sometimes, but you must make mistakes. Hence, go on a loop until you make a very bit of your knowledge count on your fingertips. It will help you while implementing and processing the outcome of the project.

**. Lack of Up To Date Process**

 The success of a project does not happen overnight. First, much effort and mental exhaustion are poured in to bring results. Following this, the lion’s share is the up-to-date process of maintaining and evolving the project. The biggest challenge is the lack of up-to-date techniques and documentation. In most cases,the [Project Documentation](https://businessanalyst.techcanvass.com/which-are-the-documents-prepared-by-a-business-analyst/) is incomplete, which hampers productivity.

**Changing Business Needs or Requirements**

Business stakeholders frequently request revisions to requirement seven after they have been finalized and approved, as experienced by **Business Analysts**.

It might happen more once, even for the exact requirement, making it one of the most frequent issues. These adjustments could have an impact on the Business Analysis

 effort as well as the total project effort, cost, and schedule.

**Possible solution**:

A change in the implementation cycle might impact the delivery process even if there are approaches that, likeAgile, accept change.

**Business Analysts** and other essential stakeholders must therefore determine how the difference may be implemented in the best way.

**Inadequate Stakeholder Involvement**

One of the essential success criteria for every project is [stakeholder](https://www.youtube.com/watch?v=hXeCEU1qMgs) [involvement.](https://www.youtube.com/watch?v=hXeCEU1qMgs) You might encounter any of the following as a Business Analyst:

**Lack of crucial stakeholders:**

If this occurs, there will be multiple problems since they will not be up to date on discussions about the most recent requirements. Either they won’t be able to express their ideas, or they will subsequently propose revisions.

**Stakeholders’ Lack of Cooperation:**

Occasionally, you may encounter one or more stakeholders who are unwilling to cooperate. It could cause delays, sign-o problems, and even approval problems.

**Possible solution: Business analysts**

may record the requirement discussions, particularly significant decisions made,and distribute them to all stakeholders in the meeting minutes. Before the scheduled requirements sessions, they may ask everyone who wasn’t present to review the points. This will reduce the likelihood of miscommunication and reopening requirements items that have already been closed.

**5. Unrealistic Timelines**

As a Business Analyst, you may and yourself in a problematic situation where timelines might be the concern. In that case, pressure is created, which might hamper your work. In that case, understand how to tackle such a situation while maintaining the quality of the work.

**Possible solution:**

Sales Team may be forced to accept a difficult situation for tactical reasons. As a Business Analyst, you cannot change the terms of the agreement, but you can evaluate its effects and inform management of the probable costs and losses. You have the option of starting over. [Unrealistic Expectations from](https://www.youtube.com/watch?v=wUPMBH8W5Rs) [stakeholders are widespread.](https://www.youtube.com/watch?v=wUPMBH8W5Rs)

**Technical Skills**

When it comes to Business Analysts, it’s a myth that they don’t require technical skills. On the contrary, most of them are champions in coding, know how to maintain business processes, and have a knack for technically undertaking the requirements. Moreover, Business Analysts are involved in every step of the product development cycle; hence, they must understand the technical and functional side of the business as well.

**Possible solution:**

Working with multiple clients, customers, and stakeholders is not easy. It [requires a lot of skills](https://businessanalyst.techcanvass.com/business-analyst-skills-soft-skills/)

 to put in to bring the best results. Therefore, develop your skills over time. Whenever you are available, read, take courses and understand the technicality of the Project and the business. This will help you in developing better Project documents and will help in multiple ways.

**7. Professionalism**

Business analysts are one of the most underappreciated, underpaid,and ignored members of the IT world. They frequently serve as the binding agent between a project’s technical and business aspects. They are the one who contributes to the development of the project plan and who supports the project from beginning to end. They will collaborate with developers to ensure the project is constructed following the most current standards and satisfies the business’expectations.

**8. Managing Communication**

When you [communicate effectively,](https://www.youtube.com/watch?v=toWlmWa-Cqc) you aid developers in understanding the needs, limits, and requirements of the business.You contribute to the development of solutions that benefit the client as well as the company. You guarantee the work is completed on schedule and to the required standards but communicating the point is difficult. It involves a variety of abilities and trade secrets.

**Possible solution:**

Soft skills are part of better work opportunities and personality. Try to communicate your views clearly and confidently to your team so they can understand them easily. It will help incur the communication gap between the team. While intersecting with the stakeholders, try to break the idea intopointers and explain the leads to them

**9. Conflict with Users**

Sometimes, you might and yourself in a situation where you cannot understand the user’s complaint. It happens during the product release stage and might come as rude feedback. Even [confict](https://businessanalyst.techcanvass.com/how-to-handle-challenging-stakeholders/) [between stakeholders and business analysts may arise](https://businessanalyst.techcanvass.com/how-to-handle-challenging-stakeholders/) when a team suggests a new strategy pertinent to the existing business process.

**10. Mindset**

Business analysts must be prepared to deal with various diff culties throughout their work, from limitations of the technologies they employ to pushback from [stakeholders](https://www.youtube.com/watch?v=HhheNIfry10) and other team members.But how one approaches their task can significantly alter if they are ready for the most typical obstacles

**Q12. Write about Document Naming Standards**

1.**Keep file names short, but meaningful.**

Correct - /…/Orientation/20181105SchdlVlntrs.pdf Incorrect - The\_schedule\_and\_volunteers\_for\_Orientation\_Nov\_18.pdf

 2.**Avoid unnecessary repetition and redundancy in file names and folder names/le paths.**

Correct - /…/Doe/Events/KidsNSibs/20181105BnceHsRsrvtn.pdf Incorrect - /…/Doe/Events/KidsNSibs/20181105KidsNSibsBounceHouseReservation.pdf

3.**The most preferred is title case (FileName).**

 Less preferable are, no separation (Fileame), underscores (File\_name), dashes (File-name), or spaces (File Name).Correct/Preferred – PSYCSyllabus.docxIncorrect/Not Preferred – PSYC\_syllabus.docx, psych syllabus.docx

4.**When including a number, use leading zeros to ensure files sort properly, i.e., “001, 002…1**

Correct – (In alphanumeric sort order) ) Image01.jpg, Image02.jpg,Image03.jpg, Image10.jpg, Image11.jpg, Image20.jpgIncorrect – (In alphanumeric sort order) image1.jpg, image10.jpg,image11.jpg,

5.**Date format should be YYYYMMDD (or YYMMDD) so years of files sort in chronological order.**

Correct - 2018FAPSYC100SmithTest01V02.docx,2018FAPSYC100SmithSyllabusV03.docxIncorrect - test psychology smith Fall 18.docx, smith psych 100syllabus Fall 2018.docx

6.**When including a personal name in a file name give the family name first followed by the initials.**

Correct - DoeJL20180421.jpgIncorrect -John-L-Doe20180421.jpg

7.**Avoid using common words such as “draft” or “letter” at the start of file names.Avoid using common words such as“draft” or “letter” at the start of Files names.**

Correct – SyllabusV02Draft.docx, SyllabusV03Final.docx, TestV01Draft.docx, TestV04Final.docxIncorrect - DraftSyllabusV02.docx, DraftTestV01.docx,FinalSyllabusV03.docx, FinalTestV04.docx

8.**Order the elements in a file name in the most appropriate way to retrieve the record**

.Correct -/…/PlanningCttee/20040630Agenda.rtf 20040630Minutes.rtf 20050120Agenda.rtf 20050120Minutes.rtf /…/Events/GardenParty20040630.rtf ProcurementAward20040905.rtf WeddingDinner20030304.rtf Incorrect -/…/SausageCttee/Agenda1Feb2005.rtf Agenda20Jan2005.rtf Minutes1Feb2005.rtf Minutes20Jan2005.rtf

…/Events/20030304WeddingDinner.rtf 20040630GardenParty.rtf 20040905ProcurementAward.rtf

9.**The file names of records relating to recurring events should include the date and a description of the event,except where the inclusion of either of these elements would be incompatible with rule 2**

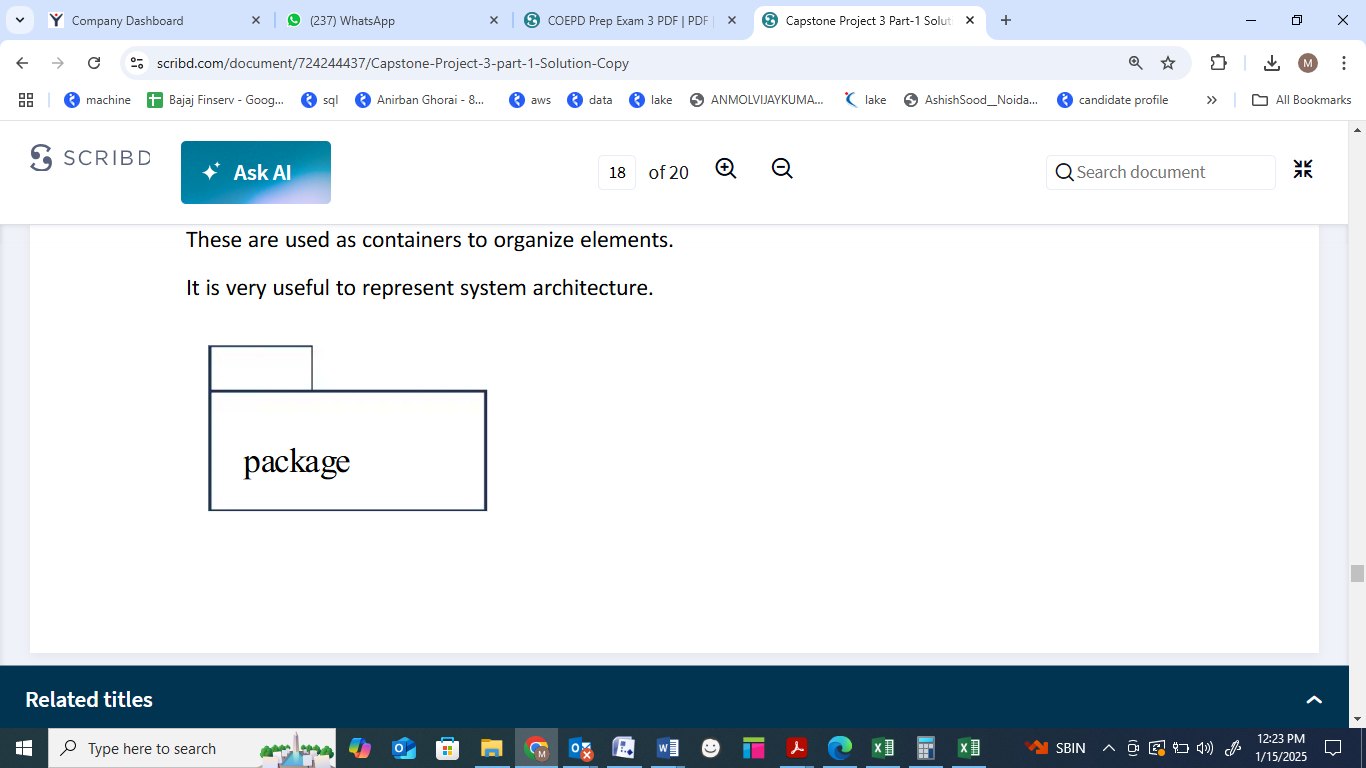
.Correct - KidsNSibs20181012.docx, KidsNSibs20191016.pdf,Orientation 20180810.pptxIncorrect – SibsWeekend.docx, WeekendWithTheKids.docx,20180810.pptx10. The file names of correspondence should include the name of the correspondent, an indication of the subject, the date of the correspondence and whether it is incoming or outgoing correspondence, except where the inclusion of any of the elements would be incompatible with rule 2.Correct – /…/Returns/DoeJL20180815rcvd.txtIncorrect – LetterFromJohnDoeReReturnAug18.txt11. The version number of a record should be indicated in its file name by the inclusion of ‘V’ followed by the version number and, where applicable, ‘Draft’.Correct – SyllabusV02Draft.docx, SyllabusV03Final.docx, TestV01Draft.docx, TestV04Final.docxIncorrect - DraftSyllabusV02.docx, DraftTestV01.docx,FinalSyllabusV03.docx, FinalTestV04.docx12. Avoid using special characters, i.e., ~ ! @ # $ % ^ & \* ( ) ` ; < >? , [ ] { } ‘ “Correct - GardenParty20040630.rtf Incorrect – “Picnic & Garden Party, June 30, 2004”.pdf

**Q13. What are the Do’s and Don’ts of a Business analyst**

* Every problem of Client has uniqueness, so talk to the client with a plain mind with no assumptions from your previous experience.
* Never come to any conclusion before listening or understanding all the aspect of requirement from client, if you have a slight amount of doubt about any demand or change it’s always preferable to clear it with the client, subject matter expert, or with your team member.
* You can take inputs from experienced people about any requirement and for that conducting meeting with them is not the only way, you can have coffee with them, have a walk, meet them sometime in between or end of the day; you can use your own creative ideas to interact with them
* Listen very carefully and completely to the client as well as to the end user and then ask question, don’t interrupt them in between, sometimes the solution are itself hidden in the problem.
* Always remember to use best of your time, it’s not always compulsory or beneficial to attend the entire meeting, try to prioritise them, and always have a prior discussion with your project manager and sponsor before conducting a meeting.
* Maximum try to extract solution from client itself.
* Don’t be washed away by add on functionalities; just make sure to prioritize them.
* Always try to build a repo with your senior, colleague and your team, Take care not to break confidentiality, earn their trust.
* Make sure that you have gathered all the requirements from the stakeholder for your project , missing out any information can results to unwanted redo the work as well as delay projects and increase cost.
* It’s better to ensure the activities of your analysis plans are synchronizing with the project manager schedule time to avoid any delay in project deliverables.
* Sometimes non functional requirements of client are not feasible because of budget or time constraint, so it’s always better to liaison with your PM to find out what is out of scope so that all will be in the same page and avoid misunderstanding.
* In a project, PM aim is to minimize new requirement to add in project scope, so as a BA we need to understand this and help to minimize the scope creep.
* As a BA understand the root cause of the problem, to facilitate the solution don’t jump into the conclusion.
* Prepare your mind to work through challenging situation to negotiate and facilitate the project to complete on time

**Q14. Write the difference between packages and sub-systems** **Packages**

A **Packages** is a grouping and organizing element in which other elements reside, which must be uniquely named. In the UML,packages are used in a manner similar to the way directories and folders in an operating system group and organize les.



For example, the project management system may be decomposed into a collection of classes organized into packages as follows:

**Sub-Systems :**

Recall that a system is an organized collection of elements that maybe recursively decomposed into smaller subsystems and eventually into non decomposable primitive elements. For example, the project management system may be decomposed into the following:

A user interface subsystem responsible for providing a user interface through which users may interact with the system A business processing subsystem responsible for implementing business functionality. A data subsystem responsible for implementing data storage functionality While a package simply groups elements, a subsystem groups elements that together provide services such that other elements may access only those services and none of the elements themselves. A subsystem is shown as a package marked with the sub system keyword.

**Q15. What is camel-casing and explain where it will be used**

**Camel case is a naming convention for writing file or object names using compounded or joined words with at least of those words beginning in a capital letter**. Camel case is used in programming language to name different file sand functions without violating the naming laws of the underlying language. Camel case is also known as medial capitals and Pascal case. The term camel case is derived from its appearance, which can resemble a camel's back. It is used in many programming language that doesn't allow spaces in file names. Camel case enables the creation of names that are more unique and have more meaning for the developer For example, filenames Bigball, BigBall and big Ball can be read much more easily than bigbal lCamelCase is a way to separate the words in a phrase by making the first letter of each word capitalized and not using spaces. It is commonly used in web URLs, programming and computer naming conventions.

**Camel-casing** refers to the naming convention of variable, parameters or properties. Here, multiple words are combined together

**.In camel-casing**, the starting letter of first word starts with small letter and other words first letter starts with capital letters.Ex- firstName, lastNameIn BA,

**camel-casing** is used in requirements documentation.

In requirement documentation, BA often use camel-casing to name the entites like use case, features, user stories like validate Customer Details, calculate Interest Rate, etc Business rules, which should be satisfied by the system use camel-casing. While documenting business process or workfows, camel-casing can be used to individual in steps. This will help maintain consistency in the document.The database tables name also uses camel-casing

.**Requirement naming**- camel casing is used in requirement document also, to name the functional and non-functional requirements. By using camel casing in the documents, it helps to maintain consistency in the entire document and also increases readability.

**Q16. Illustrate Development server and what are the accesses does business analyst has?**

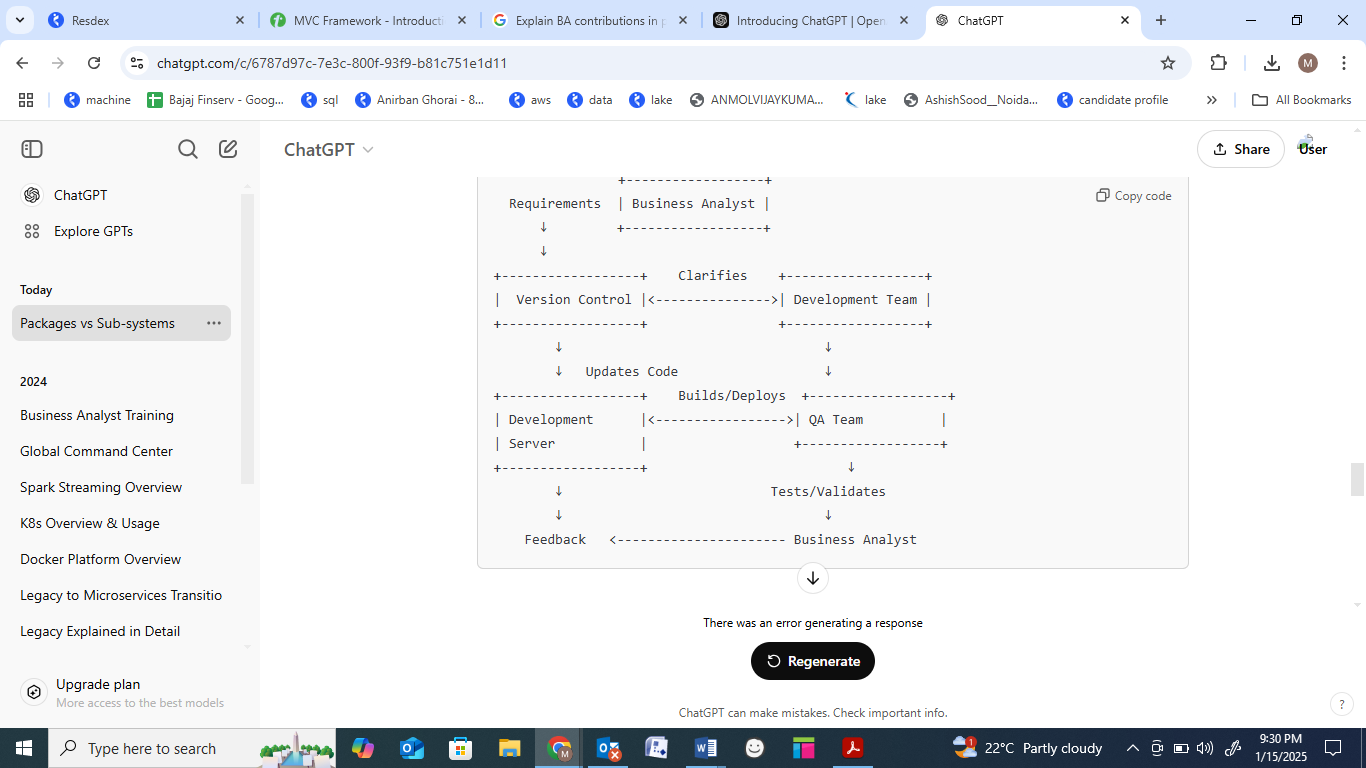
A development server is a type of server that is designed to facilitate the development and testing of programs, websites, software or applications for software programmers. It provides a run-time environment, as well as all hardware/software utilities that are essential to program debugging and development. A development server is the core tier in a software development environment, where software developers test code directly. It is comprised of the essential hardware, software and other components used to deploy and test the software underdevelopment, including bulk storage, development platform tools and utilities, network access and a high-end processor. Upon testing completion, the application is moved either to a staging server or production/live server.

Business Analyst has the visualizing access in development server.

BA has the access to all the functional servers and not to the technical servers.

**Common Accesses for a Business Analyst:**

1. **Read-Only Access**:
   * To review configurations or application settings.
   * To analyze test data or logs.
2. **Testing Access**:
   * Use of testing or staging environments linked to the development server.
   * Access to test cases, application front-end, and APIs for validation.
3. **Documentation Access**:
   * Tools for documenting requirements and issues (e.g., Jira, Confluence).
   * Ability to view system or architecture diagrams.
4. **Feedback Mechanisms**:
   * Tools to submit feedback or issues (e.g., bug tracking systems).



**Q17. What is Data Mapping ?**

The database contains multiple tables in it.

There may come a scenario, where we need to map the data from one table to another.

Data mapping is necessary in cases where we want quick manner.

Data mapping is nothing but a process to establish connection between multiple data sources.

The purpose of data mapping is to ensure that the data is accurately transferred or converted into different format.

**The main purpose of data mapping is**-

**Data integration**-While combining the data from different sources, it ensures that the data is properly matched.

**Data Migration**-While migrating the data from legacy system(source) to the new system(destination), the data elements are mapped accurately into the new system. Required techniques are applied to covert the data into the format that is required by the new system.

**Data Transformation**-Data transformation means convering the data from one format to other.In data mapping, data transformation plays very important role which ensures that the data of legacy system(source) is mapped correctly to the data in new system(destination)

**Q18. What is API. Explain how you would use API integration in the case of your application Date format is dd-mm-yyyy and it is accepting some data from Other Application from US whose Date Format is mm-dd-yyyy .**

**An API, is Application Programming Interface, is a software-to-software interface**. APIs provide a secure and standardized way for applications to work with each other and deliver the information or functionality requested without user intervention. An API, or application programming interface, is a set of defined rules that enable different applications to communicate with each other. It acts as an intermediary layer that processes data transfers between systems, letting companies open their application data and functionality to external third-party developers, business partners, and internal departments within their companies.

-API stands for Application Programming Interface. It is a software intermediary that allows the two applications to communicate with each other. It is the set of rules, protocols and tools that define how different sofware application should interact with each other.API allows sharing of only necessary information and keeps the internal system details hidden, which helps the system security. For the above scenario, Establish API communication- set up API communication between your application and other application to exchange data.Do Data formating- while sending the data from one application to other, convert the date format from dd-mm-yyyy to mm-dd-yyyy.While receiving the data from other application, parse the data and extract the date, month and year and re-arrange them accordingly.Perform Data Validation and ensure that the converted date remains in a valid format

YYYY MM DD

202~~60~~102

Convert the date to dd-mm-yyyy format

Converted

020~~12~~026

DD MM YYYY