# Vedant Vivek Mulay

**MBA Business Analyst**

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Pune, Maharashtra, 411038 📍

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## 👤 Summary

MBA graduate with a specialization in Business Analytics. Passionate about leveraging technology to drive business growth. Possessing strong analytical and problem-solving skills, I am eager to apply my knowledge to real-world challenges. A quick learner with excellent communication abilities, I thrive in collaborative environments. Seeking an entry-level role to contribute to a dynamic team and make a meaningful impact.

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## 🎓 Education

**Sinhgad Management Institutes, Pune**

**Master of Business Administration, CGPA: 7.02**
**Jul 2024**

Pune, Maharashtra

**AILSG, Pune**

**Bachelors of Arts, CGPA: 7.95**
**Aug 2022**

Pune, Maharashtra

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## 💼 Experience

**Reliance Jio Platforms Ltd**

**Business Analyst Intern**
**Aug 2023 - Sep 2023**

Navi Mumbai, Maharashtra

- **Stakeholder Analysis:** Identified and engaged with key business stakeholders to understand their objectives and expectations, ensuring alignment with project goals.
- **Requirement Gathering:** Conducted comprehensive requirement elicitation sessions using techniques such as interviews, workshops, and surveys to capture detailed business needs from stakeholders.
- **Requirement Analysis:** Analyzed and prioritized gathered requirements, ensuring they were feasible, aligned with business objectives, and met technical constraints.
- **Documentation:** Created and maintained detailed project documents, including Business Requirement Documents (BRD), Functional Requirement Documents (FRD), and Software Requirement Specifications (SRS), to streamline communication between stakeholders and developers.
- **User Stories:** Authored user stories with clearly defined acceptance criteria to articulate user needs effectively, enabling the development team to create user-centric solutions.
- **UML Modeling:** Designed and developed Unified Modeling Language (UML) diagrams such as use-case, activity, and sequence diagrams to visually represent requirements and workflows, ensuring clarity and precision in project design.

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💼 **Project: A Comprehensive Research on Conversational AI Bot At Jio Platforms Ltd.**

- Conducted in-depth research on Conversational AI (CAI) at Jio Platforms Ltd. Analyzed CAI's current state, advancements, and applications. Evaluated ethical implications and potential societal impacts.
- Gained hands- on experience in understanding various CAI systems and their functionalities.

## 📊 Skills

- Business Analysis
- Stakeholder Management
- Documentation: BRD, FRD, SRS
- MS-Office

- UML Modeling
- User Stories
- Excel
- Power BI

- Communication
- Presentation
- Analytical
- Problem-Solving

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## 🔗 Extra-Curricular

**Position and Responsibility:**

**Served as President of the Rotaract Club of Sinhgad Institute of Management and Computer Application RIY 23-24.**
**Successfully organized and completed numerous events during tenure as Rotaract Club President:**

- Led the planning and execution of President and BOD's leadership training programs, fostering leadership development and capacity building within the organization.

- Organized and hosted an international youth exchange program, facilitating cultural exchange and fostering global understanding among participants.

- Implemented a career vista training program, providing valuable career guidance and skill development opportunities for members.

- Spearheaded community service projects under the PM-JAY initiative, contributing to healthcare accessibility and improving community well-being.

- Broke an India Book of Records by organizing a record-breaking dance marathon, showcasing the dedication and enthusiasm of Rotaract members.

- Actively participated as a Core Committee Member in the Rotaract South Asia Training Program, contributing to regional leadership development and knowledge sharing

**Currently serving as a District Council Member for Rotaract District 3131 RIY24-25,** contributing to strategic planning and leadership development within the organization.

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## 🅰 Language

English   Hindi   Marathi

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## ✹ Certifications

- Google Business Intelligence
- Power BI
- SQL
- MS-CIT

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## 🏆 Awards

- Awarded for Outstanding Community Service and International Service project by Rotaract District 3131.