# GUDUPALLY ACHYUTH REDDY
## Business Analyst

## CONTACT DETAILS

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## CORE COMPETENCY

- Business Analysis Planning and Monitoring
- Elicitation and Collaboration.
- Requirement Analysis and Design Definition.
- Strategy Analysis
- Solution Evaluation
- Stakeholder management
- Project management

## TECHNICAL SKILLS

- Document Tools: MS Suite.
- Prototyping & Wire frames Tools: Axure & Balsamiq
- Modeling Tools: Ms Visio, Draw.io
- Database: SQL
- Project Management tool: JIRA
- Reporting Tools: Power BI & Tableau

## SOFT SKILLS

- Desicion-making
- Leadership
- Problem Solving
- Adaptability
- Presentation Skills

## EDUCATION

B.B.A.,AMITY UNIVERSITY,73.40% (2020-2023

## CERTIFICATION

- Certified Business Analyst, IIBA[EEP]

## LANGUAGES

- English
- Hindi
- Telugu

## CAREER OBJECTIVE

Business Administration student. I Consider myself a responsible and orderly person. I am looking forward for my first work experience where I can learn new skills , expand my knowledge and leverage my learnings.

## PROFILE SUMMARY

- In-depth knowledge of SDLC in various phases (i.e waterfall & agile)
- Proficient in Waterfall Model: Gathered requirements using Elicitation Techniques and prepared BRD, FRD, SRS prepared RACI Matrix, BCD, created UML Diagrams and Prototypes and requirements tracking through RTM well versed with UAT handling change Request.
- Expert in Agile Scrum: Creation of user stories and added Acceptance Criteria, BV & CP, Sprint & Product Backlog conducted various Sprint Meetings; Sprint & Product Burndown charts ensured DOR and DOD checklist.

## PROJECTS

### Project - 1
### Project Name: ALGO MART (Agile)

**Project Description:** The project involves online e-commerce website that allows users to browse, select, and purchase products with ease. The website will include features such as a user-friendly interface, secure payment gateway integration, product catalogue, search functionality, and customer accounts. Admin features will allow for product updates, order tracking.

**Role:** BA
**Responsibilities**

- Interacted with the stakeholders and gathered requirements by using various Elicitation Techniques
- Created user stories with appropriate acceptance criteria with the assistance of the product Owner. Added user stories into Product backlog using the JIRA tool.
- Prioritized and validated the requirements using Moscow and FURPS technique, added user stories to Sprint backlog based on prioritization order.
- Collaborated with Product Owner and Scrum Master for BV and CP and assisted the product Owner for the creation of DOR and DOD checklist.
- Participated in sprint ceremonies to remove road blocks in the project.
- Generated Sprint, Product Burn down/ Burn up charts to track the project progress
- Participated in product planning and UAT to successfully deliver each sprint component.

### Project - 2
### Project Name: NEOLEARN (Waterfall)

**Project Description:** A Learning Management System (LMS) is a software application designed to manage, deliver, and track educational content and training programs. It allows administrators to create and organize courses, monitor student progress, and provide resources for learning. Students can access lessons, submit assignments, and participate in discussions. The system includes features like grading, certification, and reporting.

**Role:** BA
**Responsibilities**

- Conducted Enterprise Analysis and under the assistance of a senior BA in creating a Business Case Document, conducted Stakeholder Analysis, and prepared RACI Matrix
- Gathered requirements from business heads using Elicitation techniques and created a Business Requirements Document (BRD)
- Translated BRD into Functional Requirements Document (FRD), Collaborated with the technical team, and prepared SRS Document.
- Created UML diagrams and wireframes to visually represent requirements using MS Visio, Balsamiq, and Axure.
- Created and maintained RTM throughout the project.
- Assisted in testing team by preparing Test Case Scenarios and ensured the UAT was successful.