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## Summary

Dedicated and result-driven Business Analyst with a solid educational foundation in Computer Science and hands-on experience in various business analysis methodologies. Adept at translating business requirements into actionable insights and implementing effective strategies to improve processes and drive growth. Demonstrated success in working collaboratively with cross-functional teams to achieve project objectives. Seeking opportunities to leverage skills and knowledge to contribute to the success of a progressive organization.

## Education

Bachelor of Engineering in Computer Science [**First Class with Distinction**]  
Savitribai Phule University, [Pune,India] [**Year of Completion : 2018**]  
High Secondary School (12th std.) [**Higher Second Class : 58%**]  
Secondary School (10th std) [**First Class with Distinction : 84%**]

## Work Experience

**Business Analyst**  
**Mind Spark Technology, [Pune,India]**  
**[May 2022] - Present**

**Title:** Pharmacy CRM.  
**Client:** Cognizant

### Technology/ Skill:

- Requirement Gathering
- Agile Project Management'
- Waterfall
- Scrum
- SQL (Basic)
- Power BI
- JIRA
- Microsoft Office
- Insurance domain
- User story management
- Release/Sprint planning
- User acceptance testing

### Description:

The 'Pharmacy Management System' aims at providing computerized system for maintaining the transactions of medical distributors. The aim of 'Pharmacy Management system' is to provide user-friendly interface, which can be easily dealt by people who does not have much knowledge in computers. The interface is provided with relevant controls and names right from login screen tillto the report generation screen. Basically, four modules are present in this project. They are purchasing order Drug Sales, Maintaining stock, Generation of Reports.

**Responsibilities:**

- Understanding business needs as they relate to a potential change or transformation.
- Gathering, identifying and documenting business requirements.
- Explaining technical jargon to non-technical/commercial teams.
- Simplifying requirements, so they are easily understood across the whole team.
- Business process modelling and improving business processes.
- Identifying costs and business savings.
- Implementing, testing and deploying solutions to business problems.
- Supporting business transition and helping to establish change.
- Creating functional specifications for new systems and processes.
- Acting as an advisor to senior managers and executive teams.

**Title:** Insurance Transaction CMS.

**Client:** Syntel

**Technology/ Skill:**

- Requirement Gathering
- Agile Project Management'
- Waterfall
- Scrum
- SQL (Basic)
- Power BI
- JIRA
- Microsoft Office
- Insurance domain
- User story management
- Release/Sprint planning
- User acceptance testing

**Description:**

This application is developed for Insurance Company usage. It provides information regarding the services and its policies. It also provides options like available policies and their benefits, terms and conditions and new schemes etc., It provides the information for different types of policies like Vehicle Insurance, Life Insurance, Home Insurance and Health Insurance, Children Insurance.

**Responsibilities:**

- Deploying deliverables after UAT conduction.
- Identifying optimal ways to implement the project
- Interacting with other departments to create a product
- Analyzing requirements and developing appropriate solutions
- Searching for new methods and tools to solve business problems
- Improving external and internal reporting systems
- Documenting all processes
- Preparing all necessary reports
- Complying with reporting requirements
- Developing innovative solutions for project implementation
- Conducting tests and surveys
- Locating and correcting flaws in the system
- Optimizing distribution of company resources
- Making presentations for the customer
- Skillfully communicating ideas for improvement, and
- Improving all performance indicators

**Business Analyst Intern**  
**Mind Spark Technology, [Pune,India]**  
**[Nov 2021] - [May 2022]**

- **Requirements Gathering:** Assist in gathering, documenting, and clarifying requirements from various stakeholders, such as clients, users, and project managers. This involves conducting interviews, surveys, and workshops to understand business needs.
- **Documentation:** Help in documenting gathered requirements, business processes, and system functionalities. This documentation serves as a reference for the project team throughout the development lifecycle.
- **Data Analysis:** Assist in analyzing data to identify trends, patterns, and insights that can inform decision-making. This could involve using tools like Excel, SQL, or specialized data analysis software.
- **Project Management Support:** Contribute to project management activities by assisting in tracking tasks, milestones, and project timelines. This might involve using project management tools like JIRA or Trello.
- **Stakeholder Engagement:** Collaborate with various stakeholders, including clients, users, developers, and testers, to ensure a common understanding of requirements and project goals.
- **Problem Solving:** Help in identifying issues and challenges that may arise during project implementation and contribute to finding solutions to overcome them.

## Skills

- Business Analysis
- Data Analysis
- Requirements Gathering
- Process Improvement
- Stakeholder Management
- Project Management
- Data Visualization
- Problem-Solving
- Communication Skills
- Team Collaboration

## Certifications

- Business analyst Master Class  
url : [ude.my/UC-87ae481e-6bcc-4b6a-b1fb-8791b4b70c52](https://ude.my/UC-87ae481e-6bcc-4b6a-b1fb-8791b4b70c52)

## Languages

- English
- Hindi
- Marathi