Pallela Venkateshwar Rao

Phone no: 8978365639
Email:
venkateshwarraopallela@gmail.com
linkedin.com/in/pallela-
venkateshwar-rao-0705a12a6

Core competences:

- Business Analysis Planning and Monitoring.
- Elicitation and Collaboration.
- Requirement Life cycle Management.
- Requirement Analysis and Design Definition.
- Strategy Analysis
- Solution Evaluation
- Stakeholder management
- Project management

Technical skills:

- Documentation Tools: MS Suite.
- Prototyping & Wire frames Tools: Axure & Balsamiq
- Modeling Tools: MS Visio, Draw.io.
- Database: SQL
- Project Management tool:- JIRA
- Reporting Tools: Power BI, & Tableau.

Education:

MVSR Engineering College

B.E Civil Engineering(2016-2020)

Certificates:

Certified IT – Business Analyst IIBA [EEP]

Soft skills:

- Communication Skills
- Time Management
- Problem Solving
- Team work

Languages:

- English
- Hindi
- Telugu

Carrer Objective:
To pursue a challenging role as a functional business analyst, leveraging my knowledge in agile and waterfall methodologies to deliver effective business solutions. Committed to driving process improvements, aligning organisational goals, and contributing to impactful outcomes.

Profile summary:
- In-depth knowledge of SDLC in various Phases (i.e Waterfall and agile)
- Proficient in **waterfall Model**: Gathered requirements using **elicitation Techniques** and Prepared **BRD**, **FRD**, and **SRS** Prepared **RACI matrix**, and **BCD**, created **UML Diagrams** and prototypes and tracked requirements Through **RTM** well-versed with **UAT** Handling **change requests**.
- Expert in **agile Scrum**: Creation of **user stories** and added **acceptance criteria**, **BV** & **CP**, **Sprint & Product Backlogs** conducted various **sprint meetings**, **sprint & product burndown charts** ensured **DOR** and **DOD** Checklist.

Projects:

Project 01: Construction E-Commerce Platform (Agile)

Project Description: Implementing an e-commerce platform for the construction industry which will centralize the purchasing and procurement of construction materials, streamline inventory management, and improve communication between suppliers, contractors, and project managers. Using Agile Scrum, the project will be delivered in increments, allowing for rapid deployment of features and ongoing refinement based on stakeholder feedback.

Resposibilities:
- Interacted with stakeholders and gathered requirements by using various **elicitation techniques.**
- Created user stories with appropriate acceptance criteria with the assistance of the Product Owner. Added **user stories** into **product backlog** using the **JIRA** tool.
- Prioritized and validated the requirements using **Moscow** and **FURPS** technique, added **user stories** to **sprint backlog** based on prioritization order.
- Collaborated with Product Owner and Scrum Master for **BV** and **CP**. and assisted the Product Owner for the creation of **DOR** and **DOD** checklist.
- Participated in **sprint ceremonies** to remove **road blocks** in the project.
- Generated **Sprint, Product Burn down/Burn up charts** to track the project progress.
- Participated in product planning and **UAT** to successfully deliver each sprint component.

Project 02: Construction Project Management System (Waterfall)

Project Description: The Construction Project Management System project aims to develop and implement a comprehensive solution tailored to meet the needs of construction professionals. The system will streamline the management of construction projects, including planning, scheduling, resource allocation, and progress tracking, ensuring efficiency, reliability, and enhanced user experience.

Resposibilities:
- Conducted **Enterprise Analysis** and under the assistance of senior BA in creating a Business Case Document, conducted **Stakeholder Analysis** and prepared **RACI Matrix**.
- Gathered requirements from business heads using **Elicitation Techniques** and created a Business **Requirements Document (BRD).**
- Translated **BRD** into **Functional Requirements Document (FRD),** Collaborated with the technical team, and prepared **SRS Document.**
- Created **UML diagrams** and **wireframes** to visually represent requirements using **MS Visio, Balsamiq, and Axure.**
- Created and maintained **RTM** throughout the project.
- Assisted in Testing Team by preparing **Test Case Scenarios** and ensured the **UAT** was successful.

Work Experience:

Company Name: Ramky Infrastructures LTD   **Duration: Aug 2021 - Nov 2022**
Designation: Site Executive Engineer M1 Grade (Junior Engineer)
Responsibilities:
- Conducted **surveying** for leveling, marking PCC lines, and overseeing excavation to ensure precise foundation work.
- Supervised **PCC** concrete pouring for foundations, coordinating teams to maintain structural integrity and timelines.
- Managed floor and dado tiling operations, ensuring quality materials and adherence to design specifications.
- Successfully handed over **201 residential flats** (2BHK & 3BHK) to customers, meeting project timelines and quality expectations.